

AGENDA

Regular Council meeting to be held
Tuesday December 18th, 2018 at 7:00 p.m.
250 Clark Street

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **DISCLOSURE OF MONETARY INTEREST AND GENERAL NATURE THEREOF**
4. **APPROVAL OF THE AGENDA**
5. **PRESENTATIONS**
6. **ADOPTION OF MINUTES**
 - 6.1 Regular Council meeting minutes of December 4, 2018
7. **MINUTES AND REPORTS FROM COMMITTEES OF COUNCIL**
 - 7.1 Powassan Recreation Committee minutes of November 7, 2018
 - 7.2 Powassan Recreation Committee minutes of December 5, 2018
 - 7.3 Sportsplex Beerfest Committee minutes of October 17, 2018
8. **MINUTES AND REPORTS FROM APPOINTED BOARDS**
9. **STAFF REPORTS**
 - 9.1 Business Meeting- date of availability
 - 9.2 Memo- Considerations Regarding Brick and Mortar Cannabis Retail Stores
 - 9.3 Memo-Consent Application B5/Powassan/2019-Hallstead Farms
10. **BY-LAWS**
 - 10.1 By-Law 2018-50 Appoint TCCC Bar & Food Services Coordinator
11. **UNFINISHED BUSINESS**
 - 11.1 CGV Development – Housing Project – Update, verbal Mayor McIsaac
 - 11.2 Cannabis Legalization Resolution
12. **NEW BUSINESS**
 - 12.1 North Almaguin Planning Board- Consent B5/Powassan/2019 & B6/Powassan/2019-Hallstead Farms Ltd.
 - 12.2 Hydro One- Adequate Forestry Services to maintain services in Rural Ontario Resolution
 - 12.3 Municipal Health and Safety Policy
 - 12.4 2018 Drinking Water Quality Management System Review Report
 - 12.5 District of Parry Sound Social Services Board appointments
 - 12.6 South Shore-Restoule Snowmobile Club-verbal Deputy Mayor Hall
13. **CORRESPONDENCE**
 - 13.1 Twp of Strong-appointment to Parry Sound Emergency Medical Service Advisory Committee East
 - 13.2 Twp of Machar-Board of Health Appointment
 - 13.3 Twp. Of Nipissing- District Emergency Medical Service Advisory Committee
 - 13.4 Eastholme- Appointment to Board of Management of Eastholme
14. **ADDENDUM**

15. ACCOUNTS PAYABLE

16. NOTICE OF SCHEDULE OF COUNCIL AND BOARD MEETINGS

16.1 December 2018/January 2019 Schedule of Events

17. PUBLIC QUESTIONS

18. CLOSED SESSION

18. MOTION TO ADJOURN

The Municipality of
Powassan

Regular Council Meeting

Tuesday, December 4, 2018, at 7:00 pm

Council Chambers – Maple Room @ 250 Clark

Present: Peter McIsaac, Mayor
Randy Hall, Deputy Mayor
Dave Britton, Councillor
Debbie Piekarski, Councillor

Absent: Markus Wand, Councillor

Staff: Maureen Lang, CAO-Clerk-Treasurer

Presentations: None

Disclosure of Monetary Interest and General Nature Thereof: None

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- 2018-470** Moved by: D. Britton Seconded by: R. Hall
That the agenda of the Council meeting of December 4, 2018, be approved with the following additions:
- 9.6 Eastholme Board
12.2 Meeting Room **Carried**
- 2018-471** Moved by: R. Hall Seconded by: D. Britton
That the minutes of the regular Council meeting of October 16, 2018, be adopted. **Carried**
- 2018-472** Moved by: R. Hall Seconded by: D. Britton
That the minutes dated October 10, 2018 from the Trout Creek Community Centre Board, be received. **Carried**
- 2018-473** Moved by: D. Britton Seconded by: R. Hall
That the minutes dated November 14, 2018 from the Trout Creek Community Centre Board, be received. **Carried**
- 2018-474** Moved by: R. Hall Seconded by: D. Britton
That the minutes dated October 24, 2018 from the Powassan Maple Syrup Festival Planning Committee, be received. **Carried**
- 2018-475** Moved by: D. Britton Seconded by: R. Hall
That the minutes dated November 21, 2018 from the Powassan Maple Syrup Festival Planning Committee, be received. **Carried**
- 2018-476** Moved by: R. Hall Seconded by: D. Britton
That the minutes dated September 24, 2018 from the Powassan and District Union Public Library Board, be received. **Carried**
- 2018-477** Moved by: R. Hall Seconded by: D. Britton
That the correspondence dated November 15, 2018 from the Golden Sunshine Municipal Non-Profit Housing Corporation Board, regarding a request for nominations, be received. **Carried**

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- 2018-478 Moved by: D. Britton Seconded by: R. Hall
That the correspondence dated November 5, 2018 from the North Bay Mattawa Conservation Authority regarding Board of Directors appointments, be received. **Carried**
- 2018-479 Moved by: R. Hall Seconded by: D. Britton
That the minutes dated October 29, 2018 from the Powassan and District Union Public Library Board, be received. **Carried**
- 2018-480 Moved by: D. Britton Seconded by: R. Hall
That the memorandum dated November 22, 2018 from Deputy Clerk Kim Bester regarding the 2019 Maple Syrup Festival, be received. **Carried**
- 2018-481 Moved by: R. Hall Seconded by: D. Britton
Be it resolved that the Municipality of Powassan supports the Almaguin Downtown Project, has agreed to be the lead on the application which has been submitted under the Northern Communities Investment Readiness (NCIR) program, and agrees to contribute \$5,002.75 towards project costs, and cover any cost overruns in 2019. Should additional financial contributions from partners be received, this amount may be reduced if all project financial needs are met. **Carried**
- 2018-482 Moved by: D. Britton Seconded by: R. Hall
WHEREAS The Municipality of Powassan has supported the development of the 2018 Almaguin Highlands Regional Economic Development Strategic Plan; **AND WHEREAS** The 2018 Almaguin Highlands Regional Economic Development Strategic Plan recommends the deployment of a regional community economic development department to serve the entire Almaguin Highlands Region; **AND WHEREAS** the Municipality of Powassan recognizes the need to work together with regional economic development stakeholders to support the continuation of economic development services in the Almaguin Highlands; **AND WHEREAS** the Municipality of Powassan has demonstrated ongoing commitments to ensuring economic growth and prosperity through individual efforts and partnership projects
THEREFORE BE IT RESOLVED that the Municipality of Powassan hereby agrees to enter in to a three-year agreement for the creation and deployment of the Almaguin Community Economic Development (ACED) Department with multiple regional partners. Further, the Municipality of Powassan recognizes the Township of Armour as the lead applicant for the FedNor C.I.I.N.O. application for assistance and agrees to contribute a minimum of \$30,000 over a three-year term to support all costs associated with the ACED Department. **Carried**
- 2018-483 Moved by: R. Hall Seconded by: D. Britton
That the Governance Structure for Committees and Boards of Council for 2019-2022, be received. **Carried**
- 2018-484 Moved by: D. Britton Seconded by: D. Piekarski
That Councillor Randy Hall be appointed as Deputy Mayor for the 2019-2022 term of Council. **Carried**
- 2018-485 Moved by: D. Piekarski Seconded by: D. Britton
That the Municipality of Powassan supports Mayor Tom Piper of Nipissing Township to be a member of the Eastholme Board of Management. **Carried**

2018-486	Moved by: D. Piekarski That By-law 2018-49, being a By-law to authorize an Agreement between the Corporation of the Municipality of Powassan and the Powassan Curling Club,	Seconded by: D. Britton	
	READ a FIRST and SECOND time December 4, 2018.		
	READ a THIRD and FINAL time and adopted as such in open Council this 4 th day of December, 2018.		Carried
2018-487	Moved by: D. Piekarski That the minutes of the Special Council meeting of October 10, 2018, be received.	Seconded by: R. Hall	Carried
2018-488	Moved by: D. Piekarski That the memorandum dated November 9, 2018 from Ben Mousseau, Protective Services Official, regarding cannabis legalization, be received.	Seconded by: R. Hall	Carried
2018-489	Moved by: D. Piekarski That the correspondence dated October 26, 2018 from the Town of Parry Sound regarding the Parry Sound District Emergency Medical Service Advisory Committee, be received.	Seconded by: R. Hall	Carried
2018-490	Moved by: D. Piekarski That the correspondence dated November 20, 2018 from the Ontario Good Roads Association (OGRA), be received.	Seconded by: R. Hall	Carried
2018-491	Moved by: D. Piekarski That the correspondence dated November 21, 2018 from the District of Parry Sound Municipal Association (DPSMA) regarding the appointment of a Director for Ward #6, be received.	Seconded by: R. Hall	Carried
2018-492	Moved by: D. Piekarski That the accounts payable listing reports dated October 16, 24, 25, 31, November 5, 7, 8, 16 and 27 th , 2018, in the total amount of \$633,532.88, be approved for payment.	Seconded by: R. Hall	Carried
2018-493	Moved by: D. Piekarski That Council now adjourns to closed session at 8:12pm to discuss: 18.1 Closed Session minutes of September 18, 2018 18.2 Identifiable Persons-Section 239(2)(b) of the Municipal Act and under 6(1)(b) of the Procedural By-law-matters regarding an identifiable individual, including municipal or local board employees-Personnel	Seconded by: R. Hall	Carried
2018-494	Moved by: D. Piekarski That Council now reconvenes to regular session at 8:35pm.	Seconded by: R. Hall	Carried
2018-495	Moved by: D. Piekarski That Council now adjourns at 8:35pm.	Seconded by: R. Hall	Carried

Mayor

CAO/Clerk-Treasurer

Recreation Committee Minutes November 7, 2018

Attendees: Gerry Giesler, Michelle Heasman, Mallory Slingerland, Annette Szczygiel (PMHA Rep), Kim Lindsay (Curling Club Rep)

Absent with regrets: Mayor Peter McIsaac, Councillor Markus Wand, Keri Poirier (Soccer Rep)

Staff: Mike Heasman Recreation and Facilities Manager

Guest: Jeff Dagg

1. Call to Order @ 7:00 PM by G. Giesler

2. Agenda

Moved by: M. Heasman Seconded by: M. Slingerland

That the agenda be adopted as circulated.

Motion Carried

3. Disclosure of Pecuniary Interest

None

4. Presentations

None

5. Minutes

Moved by: M. Slingerland Seconded by: K. Lindsay

That the minutes from the September 5, 2018 meeting be accepted as circulated.

Motion Carried

6. Correspondence

None

7. Outstanding Business

a) Beerfest Update

- The Recreation Committee received the minutes from the Beerfest Committee meeting of September 19, 2018.
- There will be a Christmas Ticket Promotion running from December 3rd to December 14th, where tickets will be available at the Municipal Office for a reduced price of \$20.00

b) Sportsplex Update

- PMHA has a cabinet that they will be using to sell their apparel. The cabinet will be stored either upstairs in the PMHA room or out by the small dehumidifier.
- PMHA has requested that their display case be put on the wall where the TV is. The Facility Manager will discuss this with the PMHA Executive.

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8. New Business

a) Open Mic Night – November 24th

- There are ten registered comedians
- Doors open at 7 pm, show starts at 8 pm, admission is \$5
- Show is in the upstairs hall at the Sportsplex

b) Parade of Lights/Memorial Park

- The Recreation Committee will provide the refreshments at the free skating at the Sportsplex as part of the Parade of Lights
- **Moved by: K. Lindsay Seconded By: M. Slingerland**
That Council enter into an agreement with the new owner of the building at 466 Main Street for the supply of electricity to the gazebo at Memorial Park.
Motion Carried.

c) New Year's Eve Celebrations

- Free skating will be from 4 pm to 6 pm
- Fireworks have been ordered
- Fireworks will start at approximately 6:15 pm
- TCCC Canteen will be asked to provide the hot drinks and hot dogs
- John Burns will be asked to do the sleigh rides

9. Community Updates

- K. Lindsay – Curling has started, Men's starts after hunting season, the Cashspiel is on November 23rd and 24th.
- J. Dagg – Would like to see the Trans Canada Trail finished from the south end of Stone Road to the north end of Latour Crescent. The Recreation Committee gave their support to his efforts to have it completed.
- G. Giesler – Fish Hatchery is set up and running in the lobby of St. Gregory's School.

Next Meeting: December 5, 2018 @ 7:00 PM @ 250 Clark

Meeting adjourned at 8:15 PM

Chair

Recreation & Facilities Manager

Recreation Committee Minutes December 5, 2018

Attendees: Mayor Peter McIsaac, Gerry Giesler, Michelle Heasman, Mallory Slingerland,
Kim Lindsay (Curling Club Rep)

Absent with regrets: Councillor Markus Wand, Keri Poirier (Soccer Rep), Annette Szczygiel (PMHA Rep)

Staff: Mike Heasman, Recreation and Facilities Manager

1. Call to Order @ 7:00 PM by G. Giesler

2. Agenda

Moved by: K. Lindsay Seconded by: M. Slingerland

That the agenda be adopted as circulated.

Motion Carried

3. Disclosure of Pecuniary Interest

None

4. Presentations

None

5. Minutes

Moved by: M. Slingerland Seconded by: M. Heasman

That the minutes from the November 7th, 2018 meeting be accepted as circulated.

Motion Carried

6. Correspondence

The Recreation Committee received the report from Bry-Co Engineering about the pavilion at the Hydro Pond. The Recreation Manager will obtain prices for removing the structure and building a new one. These prices will then be considered for the 2019 Budget.

7. Outstanding Business

a) Beerfest Update

- The Recreation Committee received the minutes from the Beerfest Committee meeting of October 17, 2018.
- The Christmas Ticket Sale promotion has started.
- The website has been created and the information will be updated so that it can be promoted starting the week of December 17, 2018.
- An application for funding will be submitted to Celebrate Ontario 2019. The due date is January 9, 2019.

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b) Sportsplex Update

- The electronic sign will take another 2-3 weeks to fix as more parts had to be ordered from the manufacturer in the United States.
- Due to the recent power surges, the controller for the condenser fan must be replaced. Cost currently is unknown.

c) New Year's Eve Celebration

- All the arrangements have been made for the event. John Burns will be doing the sleigh rides.

d) Open Mic Night – January 26/19

- Two Comedians have registered already.
- Doors open at 7 pm, the show starts at 8 pm and there is a \$5 admission fee.

8. New Business

a) Canada Day Funding Application

- The funding application has been sent in already as the due date was November 21/18.
- The information submitted was based on our activities from last year.

9. Community Updates

- K. Lindsay – The Cash Spiel had 9 teams, and everything went well. More bonspiels, including the Glow in the Dark bonspiel, are coming up.
- P. McIsaac – The new Council was sworn in this past Monday. Councillor Wand will remain as the Council Representative on the Recreation Committee.
- P. McIsaac – Parade of Lights was well attended.
- P. McIsaac – The Curling Club agreement has been signed by both parties.
- P. McIsaac – Asked about the break ins to vehicles at the Sportsplex, OPP are investigating and surveillance footage is on a flash drive at the Sportsplex, waiting to be picked up.
- M. Slingerland – The Line Dancers were wondering if a coat rack can be put near the gym at 250 Clark. Prices will be obtained and consider in the 2019 Budget.
- G. Giesler – The eggs for the fish hatchery will be arriving in January.
- G. Giesler – Attended the Discovery Routes Trail Mixer, lots of information about bike trails, X-Country Ski trails, and other trails. Jeff Dagg attended as well and made some contacts with those that can help with a bike trail between North Bay and Powassan.

Next Meeting: January 9, 2019 @ 7:00 PM @ 250 Clark

Meeting adjourned at 8:05 PM

Chair

Recreation & Facilities Manager

Sportsplex Beerfest Committee Minutes October 17, 2018

Attendees: Michelle Heasman, Kelsey Ellis, Mallory Slingerland, Kim Lindsay

Staff: Mike Heasman Recreation and Facilities Manager

1. Call to Order @ 7:02 pm

2. Adoption of Agenda

Moved by: M.Slingerland Seconded by: Mike Heasman

3. Disclosure of Pecuniary Interest - None

4. Adoption of Minutes: Sept. 19, 2018

Moved by: M. Slingerland Seconded by: Kelsey Ellis

Carried

5. Correspondence – None

6. Current Business

a) Spoke with Carte Blanche regarding tickets

- Discussion regarding getting tickets with 2 beer tickets (\$95.00) vs no tickets (\$126.00) per 500
 - o Using ticket as beer tickets
 - o Why only two tickets
 - o Suggestion of having beer tickets in beer mug
 - o 3 beer tickets instead of 5 with mug
- Discussion on mug sizing and style – will continue with getting more sources and quotes
- Like to purchase tickets to get out to sponsor Trivia Pursuit & Christmas promotions
- Discussion on pricing for the door (\$30) and early bird (\$25)

b) Craft Breweries Update

- Nothing confirmed from brewers but have contacted Flying Monkey – Barrie, Tressel – Parry Sound, Sawdust City – Gravenhurst, Full Beard – Timmins, and all brewers who participated in last year's event

c) Promotion/Advertising

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- Discussion on some ideas of promoting Beerfest
 - Trivia Night – donate tickets
 - Facebook page
 - Christmas promotion
 - Dec 1 – 15th @ \$20/ticket that can be purchased at the Municipal Office
 - Like & Share promotions

d) Entertainment/Games

- games section to be incorporated in set up
- for entertainment – Dave Malloy to be contacted

e) Vendors

- use form similar as the Maple Syrup Festival
 - having potential vendors send in photos & description of product
 - deadline date: March 1st, 2019 cost: \$65
 - will reach out to vendors throughout time period
 - also ask the Maple Syrup Committee if they have a list of vendors who may be appropriate for the Beerfest

f) Sponsorship Update

- update letter from last year: Platinum \$350, Gold \$200, Silver \$100 and Bronze \$50
- name on website not on swag bag
- get information out to potential Sponsors

g) Website

- Terry Lang is building the website for \$500 and will maintain the site as a donation to the committee

Next Meeting: November 21, 2018 @ 7:00 PM @ Sportsplex

Meeting Adjournment at 7:40 PM

MEMO

Considerations Regarding Brick and Mortar Cannabis Retail Stores

Zoning

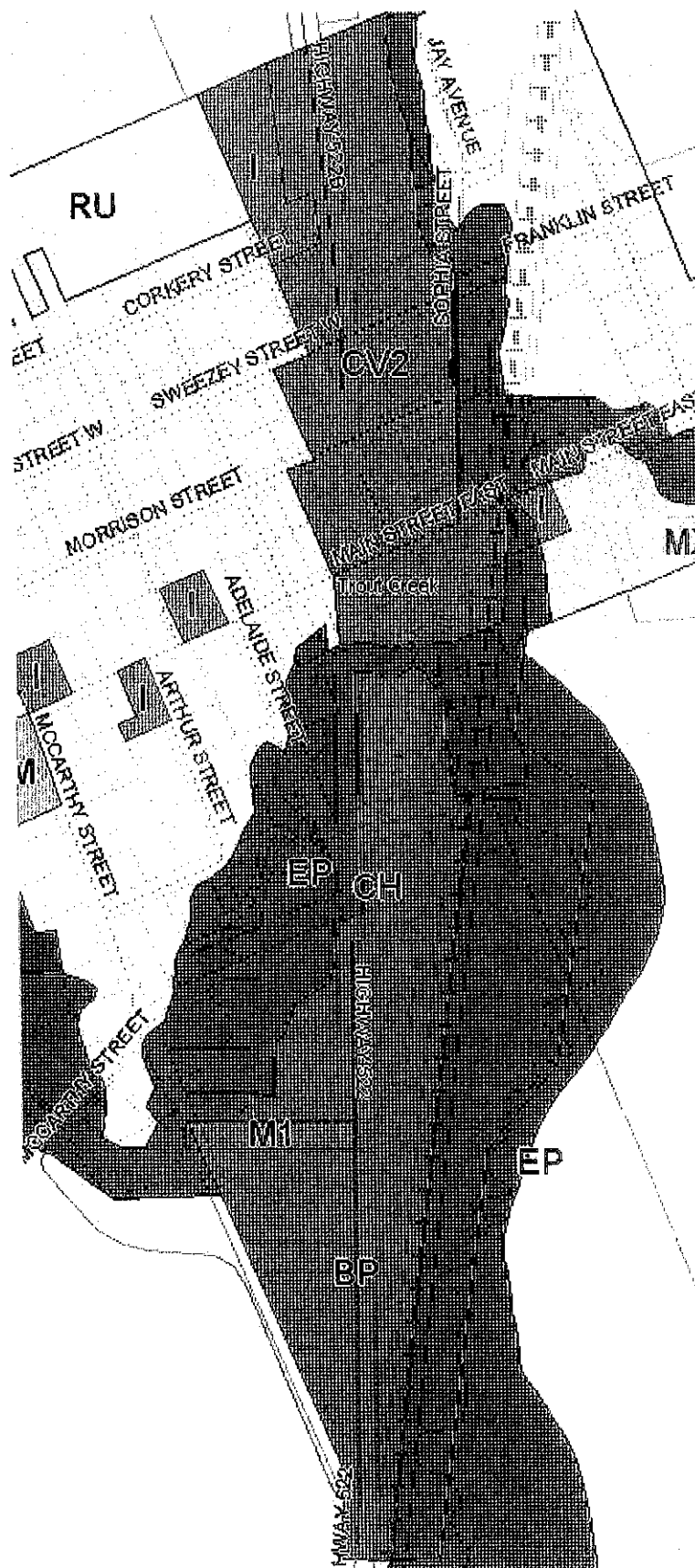
Municipalities are not able to designate cannabis retail as a separate land use from general retail or create a cannabis licencing system. As it sits in its current form, the municipality's zoning by-law lists stand alone retail stores as a permitted use in Village Commercial 1 and 2 (CV1 and CV2) zones only. Business Park (BP) zoning permits retail sales as an accessory to a permitted primary use. An example may be a retail store attached to a cannabis cultivation operation. Attached are maps displaying the CV1 and CV2 zones in the municipality.

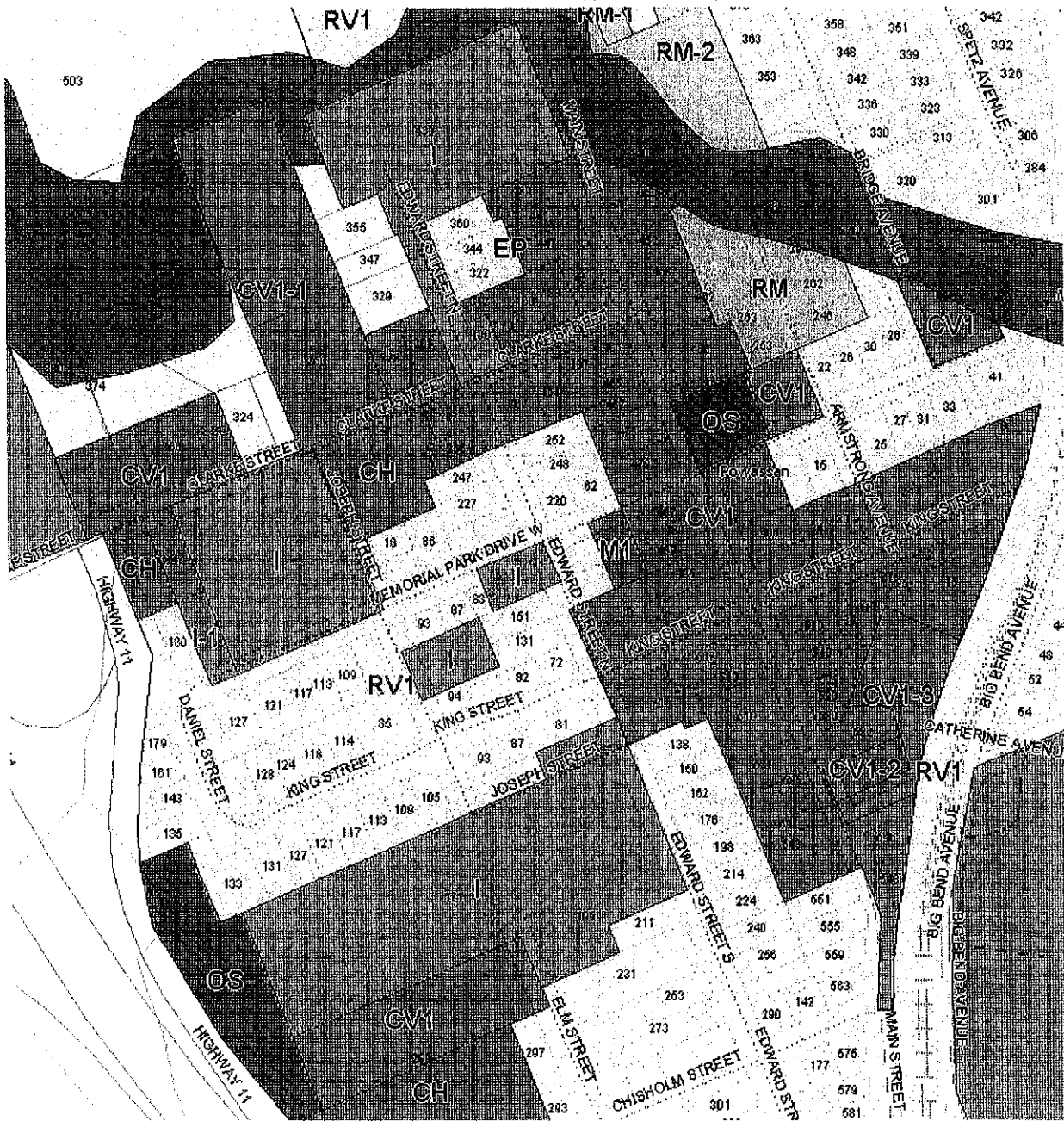
Provincial Regulations

- The regulations establish a minimum distance of 150 metres (approximately 500 feet) between cannabis retail stores and schools.
- Retailers will not be permitted to allow anyone under the age of 19 to enter their stores.
- Individuals with a store authorization, cannabis retail managers and all retail employees will be required to complete the approved training to ensure that any individual who works in the cannabis retail market is trained in the responsible sale of cannabis.
- Private retail recreational cannabis stores will be permitted to open between 9:00 a.m. and 11:00 p.m. on any day.

A public notice process is required for an application for a cannabis retail store authorization. A 15 day notice period will provide an opportunity for local resident and municipal input regarding store location. Written submissions will be accepted on iAGCO. It is a recommended practice that municipal staff prepare a framework to present to AGCO during this notice period. This framework would outline vulnerable areas within the municipality that would not be ideal for store placement.

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AGENDA ITEM #	9-2





MEMORANDUM

TO: MAYOR, COUNCIL
FROM: K.BESTER, DEPUTY CLERK
RE: CONSENT APPLICATION B5/POWASSAN/2019 – HALLSTEAD FARMS
DATE: December 12, 2018

Further to receipt of the attached, and a brief conversation with our Planner, we have no concerns regarding the attached consent application. This application will split the approximately 350-400 acre parcel (which has merged on title) into 4 separate parcels.

There is currently a house/garage on one of the parcels which may not meet the setback requirements of the rural zone once it becomes a separate parcel. If this is the case a minor variance or rezoning application would be required to be submitted in order to make this parcel legal. It is suggested that the applicant prepare a sketch showing the location of the buildings on this lot, as well as the setback measurements, so that it can be determined if a planning application will be required.

CJ

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THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

BY-LAW NO. 2018-50

Being a By-Law to appoint a Bar and Food Services Coordinator

WHEREAS pursuant to the Municipal Act, 2001, as amended the Council of a municipality may appoint municipal employees to govern its affairs.

NOW THEREFORE the Council of the Corporation of the Municipality of Powassan enacts as follows:

1. That Emily Zavitz be appointed as Bar and Food Services Coordinator for the Corporation of the Municipality of Powassan.
2. That the annual salary and conditions for this position are outlined on Schedule "A" attached hereto and forming part of this By-Law be adopted.
3. That By-law 2016-30 is hereby repealed.

READ a **FIRST** and **SECOND** time, and a **THIRD** and **FINAL** time and adopted as such in open Council meeting this, the 18th day of December 2018.

Mayor

CAO/Clerk-Treasurer

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Schedule "A" to By-Law no. 2018-50
As of December 18, 2018

1. Annual Salary for the position of Bar and Food Services Coordinator start at Grade 2, Step 1 of the Municipality of Powassan pay grid.
2. That the probationary period for this position be 6 months, and be evaluated by the CAO/Clerk-Treasurer at the end of that term.
3. That the terms of employment be defined in the employment contract, and agreed upon by both parties.
4. That a clear Criminal Record Check be received.

Mayor

CAO/Clerk-Treasurer

Date: Dec 18, 2018

Moved by _____

Seconded by _____

Whereas the Government of Canada has passed the Cannabis Act, also known as Bill C-45, as a law that has, upon coming into effect on October 17, 2018, legalized recreational use of cannabis nationwide in Canada, when combined with Bill C-46, An Act to Amend the Criminal Code of Canada;

And whereas the Province has passed the Cannabis Act 2017 which came into force on October 17, 2018;

And whereas on October 17, 2018 citizens in Ontario now have the ability to order cannabis online from the Province of Ontario, which will be delivered to the purchaser;

And whereas municipalities will have the autonomy to decide if they want a Brick and Mortar Store front in their community, in April of 2019. This local choice is being referred to as 'opt-in' or 'opt-out';

And whereas the Government of Ontario will provide Municipalities with a one-time window to choose to opt-out of permitting physical cannabis retail stores within their boundaries;

And Whereas the Government of Ontario has indicated that if a Municipality chooses to opt-in there is no subsequent opportunity to opt-out.

Therefore Be It Resolved that the Council of the Municipality of Powassan 'opt-in' to having a Brick and Mortar store effective April 2019.

Carried _____

Defeated _____

Deferred _____

Lost _____

Mayor

Recorded Vote: Requested by _____

Name	Yeas	Nays	Name	Yeas	Nays
Councillor Dave Britton			Councillor Markus Wand		
Councillor Randy Hall			Mayor Peter McIsaac		
Councillor Debbie Piekarski					

LEASE AGREEMENT

THIS IS A LEASE (the "Lease") dated this _____ day of _____,

BETWEEN:

The Corporation of the Municipality of Powassan
at 250 Clark Street, Powassan ON, POH 1Z0
Telephone: (705) 724-2813
(the "Landlord")

OF THE FIRST PART

-and-

The North Almaguin Planning Board
Suite 126, 250 Clark Street, Powassan ON, POH 1Z0
Telephone: (705) 724-6758
(the "Tenant")

OF THE SECOND PART

IN CONSIDERATION OF the Landlord leasing certain premises to the Tenant, the Tenant leasing those premises from the Landlord and the mutual benefits and obligations set forth in this Lease, the receipt and sufficiency of which consideration is hereby acknowledged, the Parties to this Lease (the "Parties") agree as follows:

Definitions

1. When used in this Lease, the following expressions will have the meanings indicated:
 - a. "Building" means all buildings, improvements, equipment, fixtures, property and facilities from time to time located at 250 Clark Street, Powassan ON POH 1Z0, as from time to time altered, expanded or reduced by the Landlord in its sole discretion;
 - b. "Common Areas and Facilities" mean:
 - i. Those portions of the Building areas, buildings, improvements, facilities, utilities, equipment and installations in or forming part of the Building which from time to time are not designated or intended by the Landlord to be leased to tenants of the Building including, without limitation, exterior weather walls, roofs, entrances and exits, parking areas, driveways, storage, mechanical and electrical rooms, areas above and below leasable premises and not included within leasable premises, security and alarm equipment, grassed and landscaped areas, retaining walls and maintenance, cleaning and operating equipment serving the Building; and
 - ii. Those lands, areas, buildings, improvements, facilities, utilities, equipment and installations which serve or are for the useful benefit of the Building, the tenants of the Building or the Landlord and those having business with them, whether or not located within, adjacent to or near the Building and which are designated from time to time by the Landlord as part of the Common Areas and Facilities;

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- c. "Leasable Area" means with respect to any rentable premises, the area expressed in square feet or metres of all floor space including floor space of mezzanines, if any, determined, calculated and certified by the Landlord and measured from the exterior face of all exterior walls, doors and windows, including walls, door and windows separating the rentable premises from enclosed Common Areas and Facilities, if any, and from the centre line of all interior walls separating the rentable premises from adjoining rentable premises. There will be no deduction or exclusion for any space occupied by or used for columns, ducts or other structural elements;
- d. "Premises" means the office space identified as Suite 126, 250 Clark Street, Powassan, ON POH 1Z0;
- e. "Rent" means the total sum of money to be paid for occupancy of the "premises" in this agreement.

Intent of Lease

- 2. It is the intent of this Lease and agreed to by the Parties to this Lease that rent for this Lease will be on a gross rent basis meaning the Tenant will pay a Base Rent and the Landlord will be responsible for all other service charges related to the Premises and the operation of the Building save as specifically provided in this Lease otherwise.

Lease Premises

- 3. The Landlord agrees to rent to the Tenant, the office space described as Suite 126 at the property municipally known as 250 Clark Street, Powassan, Ontario POH 1Z0 (the "Premises"). The Premises will be used for only the following permitted use (the "Permitted Use") of an Administrative Office.
- 4. Subject to the provisions of this Lease, the Tenant and its Members of the Board and persons attending the North Almaguin Planning Board administrative office or its public meetings, are entitled to use the parking (the "Parking") on or about the Premises. Only properly insured vehicles may park at the Premises.

Term

- 5. The Term of this Lease is a periodic tenancy commencing at 12:00 hours on June 18, 2018 and continuing on a year-to-year basis until the Landlord or the Tenant terminates the tenancy (the "Term").
- 6. Notwithstanding that the Term commences on June 18, 2018, the Tenant is entitled to possession of the Premises at or after 12:00 noon on June 18, 2018.
- 7. Both the Landlord and the Tenant must give ninety (90) days written notice to the other party, to seek amendment or dismissal of this Lease. Issuing such written notice does not preclude the obligations of either party while this Lease is in force.

Rent

- 8. Subject to the provisions of this Lease, the Tenant will pay rent in the amount of \$500.00 per month, payable every three (3) months, for the Premises.
- 9. The Tenant will commence payment of the rent to the Landlord, on the 1st day of July 2018 and every three (3) months thereafter of the Term of this Lease.

10. No acceptance by the Landlord of any amount less than the full amount owed will be taken to operate as a waiver by the Landlord for the full amount or in any way to defeat or affect the rights and remedies of the Landlord to pursue the full amount owing.
11. For any rent review negotiation, the rent will be calculated from the rate payable immediately before the date of review.

Utilities and Other Facilities

12. The Landlord is responsible for the provision of the following utilities for the Premises (Suite 126) without further charge: electricity, natural gas, water, sewer and internet service. Telephone service will be provided for which the tenant will pay directly to the provider (Agilis).
13. The Tenant is entitled to use the washroom and kitchen facilities availed to the Town of Powassan staff, and also to book and use meeting rooms from time to time, at no additional charge.
14. The Tenant is entitled at no additional charge, to keep its archive records in the basement records storage area of 250 Clark Street, Powassan, Ontario POH 1Z0.

Tenant Chattels

15. The Tenant agrees to supply the following chattels for its occupancy of Suite 126:

A desk, an office chair, 5 filing/storage cabinets, a printer/copier/scanner unit and any other furniture or equipment the Tenant wishes to supply for itself.

16. The Tenant will provide damp proof containers for the storage of its archive records in the basement of 250 Clark Street.

Use and Occupation

17. The Tenant will carry on business under the name of The North Almaguin Planning Board and will give written notice to the Landlord should the business name be altered, and the Landlord's acceptance of such change of name will not be unreasonably withheld.
18. The Tenant will continuously occupy and utilize the Premises in the active conduct of its business in a reputable manner on such days and during such hours as will be determined from time to time by the Tenant.
19. The Tenant covenants that it will carry on and conduct its business on the Premises in such a manner as to comply with all statutes, by-laws, rules and regulations of any federal, provincial, municipal or other competent authority and will not do anything on or in the Premises in contravention of any of them.

Quiet Enjoyment

20. The Landlord covenants that on paying the Rent and performing the covenants contained in this Lease, the Tenant will peacefully and quietly have, hold, and enjoy the Premises for the agree term.

Inspections and Landlord's Right to Enter

21. The Tenant acknowledges that it inspected the Premises, including the grounds and all buildings and improvements, and that they were considered to be, at the time of execution of this Lease and occupancy, in good order, good repair, safe, clean and in tenantable condition.

Insurance

22. The Tenant is hereby advised and understands that the personal property of the Tenant is not insured by the Landlord for either damage or loss, and the Landlord assumes no liability for any such loss.
23. The Tenant is hereby advised that if insurance coverage is desired by the Tenant, the Tenant is responsible to acquire appropriate insurance.

Distress

24. If and whenever the Tenant is in default in payment of any money, whether hereby expressly reserved or deemed as rent, or any part of the rent, the Landlord may, without notice or any form of legal process, enter upon the Premises and seize, remove and sell the Tenant's goods, chattels and equipment from the Premises or seize, remove and sell any goods, chattels and equipment at any place to which the Tenant or any other person may have removed them, in the same manner as if they had remained and been distrained upon the Premises, all notwithstanding any rule of law or equity to the contrary, and the Tenant hereby waives and renounces the benefit of any present or future statute or law limiting or eliminating the Landlord's right of distress.
25. If the Tenant continues to occupy the Premises without the written consent of the Landlord at the expiration or other termination of the term of this Lease, then the Tenant will be a Tenant at Will and will pay to the Landlord, as liquidated damages and not as rent, an amount equal to the rent amount at that time.

Abandonment

26. If at any time during the Term of this Lease, the Tenant abandons the Premises or any part of the Premises, the Landlord may at its option, enter the Premises by any means without being liable for any prosecution for such entering, and without becoming liable to the Tenant for damages or for any payment of any kind whatever, and may, at the Landlord's discretion, as agent for the Tenant, re-let the Premises, for the whole or any part of the unexpired Term, and may receive and collect any rent payable by virtue of such re-letting, and at the Landlord's option, hold the Tenant liable for any difference of the rent that would have been payable under this Lease during the balance of the unexpired term, if this Lease continues to be in force, and the net rent for such period realized by the Landlord by means of re-letting. If the Landlord's right to enter is exercised following abandonment of the premises by the Tenant, then the Landlord may consider the personal property in the unit to be abandoned in which case the Landlord may dispose of such personal property in any manner the Landlord deems proper and is relieved of all liability for doing so.

Governing Law

27. It is the intention of the Parties to this Lease that the tenancy created by this Lease and the performance under this Lease, and all suits and special proceedings under this Lease, be construed in accordance with and governed by, to the exclusion of the law or any other forum, by the laws of the Province of Ontario, without regard to the jurisdiction in which any action or special proceeding may be instituted.

Severability

28. If there is a conflict between any provision of this Lease and the applicable legislation of the Province of Ontario, (the "Act"), the Act will prevail and such provisions of the Lease will be amended or deleted as necessary in order to comply with the Act. Further, any provisions that are required by the Act are incorporated into this Lease.

Assignment or Subletting

29. The Tenant will not assign this Lease, nor sublet or grant any concession or license to use the Premises or any part of the Premises. Any assignment, subletting, concession or license whether by operation of law or otherwise, will be void and will, at the Landlord's option, terminate this Lease.

Care and Use of Premises

30. The Tenant will promptly notify the Landlord of any damage, or of any situation that may significant interfere with the normal use of the Premises.
31. Vehicles which the Landlord reasonably considers unsightly, noisy, dangerous, improperly insured, inoperable or unlicensed are not permitted in the parking area and such vehicles may be towed away at the vehicle owner's expense. Parking at the Landlord's facility is at the Tenant's own risk. There are no parking space(s) at 250 Clark Street, Powassan, Ontario identified for the sole use of the Tenant.
32. The Tenant will not make or allow to be made, any noise or nuisance which, in the reasonable opinion of the Landlord, that disturbs the comfort or convenience of the Landlord or other Tenants at Building/Premises.
33. The Tenant will not engage in any illegal trade or activity on or about the Premises.
34. The Landlord and the Tenant will comply with all standards of health, sanitation, fire, housing and safety as required by law.

Surrender of Premises

35. At the expiration of the lease term, the Tenant will quit and surrender the Premises in as good a state and condition as they were at the commencement of this Lease, reasonable use and wear and damages by the elements excluded.

Hazardous Materials

36. The Tenant will not keep or have on the Premises any article or thing of a dangerous, flammable, or explosive character that might unreasonably increase the danger of fire on the Premises or that might be considered hazardous by any responsible insurance company.

Rules and Regulations

37. The Tenant will obey all rules and regulations posted by the Landlord regarding the use and care of the Building, parking lot and other common facilities that are provided for the use of the Tenant in and around the Building on the Premises.

General Provisions

38. Any waiver by the Landlord of any failure by the Tenant to perform or observe the provisions of this Lease will not operate as a waiver of the Landlord's rights under this Lease in respect of any subsequent defaults, breaches or non-performance and will not defeat or affect in any way the Landlord's rights in respect of any subsequent default or breach.
39. This Lease will extend to and be binding upon and inure to the benefit of the respective administrators, successors and assigns, as the case may be, of each Party to this Lease. All covenants are to be construed as conditions of this Lease.
40. All sums payable by the Tenant to the Landlord pursuant to any provision of this Lease will be deemed to be recoverable by the Landlord as rental arrears.
41. Time is of the essence in this Lease.
42. This Lease will constitute the entire agreement between the Landlord and the Tenant. Any prior understanding or representation of any kind preceding the date of this Lease will not be binding on either party to this Lease except to the extent incorporated in this Lease. In particular, no warranties of the Landlord not expressed in this Lease are to be implied.

IN WITNESS WHEREOF the assigned representatives of the Parties to this Lease have duly affixed their signatures under hand of a duly authorized Officer, on this ____ day of _____, 2018.

The Corporation of the Municipality of Powassan (Landlord)

(Witness)

Per: _____

NAPB ADMINISTRATOR
(Witness)

NAPB ADMINISTRATOR
(Witness)

The North Almaguin Planning Board (Tenant)

x Leslee Strauss
Chairperson Leslee Strauss
x Richard Drinkwater
Secretary-Treasurer Richard Drinkwater



NORTH ALMAGUIN PLANNING BOARD

250 Clark Street
P.O. Box 57, Powassan Ontario P0H 1Z0
705-724-6758
Email: northalmaguinpb@gmail.com
Website: <https://napb.ca>

file copy
B5/Powassan/2019
B6/Powassan/2019

AN APPLICATION FOR CONSENT UNDER SECTION 53 OF THE PLANNING ACT, R.S.O. 1990 c.P.13

PLEASE PRINT OR TYPE AND COMPLETE () APPROPRIATE BOXES.

1. APPLICANT INFORMATION

1.1 Applicant(s):

Name(s) of Property Owner(s): HALLSTEAD FARMS LIMITED

Phone #: Home: 519-765-4239 Mobile: _____ Business: _____ Fax: _____

Address: 11525 HALLIENDA Rd. SPRINGFIELD, ONTARIO

Postal Code: N0H 2J0 Email Address: _____

1.2 Agent for the Applicant

The property owner(s) may appoint a person or a professional firm to act on their behalf for processing this application and attending the meeting at which it will be considered, or a person who is to be contacted about the application for communication. This may be a person or firm acting on behalf of the property owner(s). The owner's authorization is required in section 11.1 if the applicant is an agent appointed by the owner.

Name of Contact Person/Agent: MICHAEL A. HARDY

Phone #: Home: 705-729-2905 Mobile: _____ Business: 705-384-5770 Fax: 705-384-5771

Address: P.O. Box 1060, 105 MAIN ST. EAST, SUNDRIDGE, ONT.

Postal Code: P0A 1E0 Email Address: michael@hardyniemilaw.ca

2. LOCATION OF THE SUBJECT LAND

Lot 32 49-59-01002-07100-0000
Lot 33 " " " 07300 "
Lot 34 " " " 07400 "
Lot 35 " " " 07500 "

2.1 District of Parry Sound:

Tax Roll Number: _____

Municipality / Unincorporated Township: MUNICIPALITY OF POWASSAN (HIMSWORTH)

Municipal Address (Civic Address): 641 HWY. 522

Concession: 2 Lot Number: 32, 33, 34, 35 Registered Plan No: _____

Lot(s): _____ Reference Plan No: _____ Part No(s): _____

Parcel Number: 5874 PSNS PIN: 52212-0368

2.2 Are there any easements or restrictive covenants affecting the subject land? Y/N: NO If yes, describe the easement or covenant and its effect and attach a copy of the relevant document. _____

DATE OF COUNCIL MTG.	Dec 18/18
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3. PURPOSE OF THE APPLICATION:

3.1 Type and Purpose of proposed transaction(s) that requires the Consent:

Transfer Creation of a new lot X 2 Addition to a Lot _____

An Easement _____ Other: A Charge _____

A Lease _____ Correction of Title _____

3.2 Name of Person(s), if known, to whom the land or interest in land is to be transferred, leased or charged:

UNKNOWN AT PRESENT

3.3 If a lot addition, identify the lands to which the parcel will be added? N/A

4. DESCRIPTION OF SUBJECT LAND AND SERVICING INFORMATION (Fully complete each subsection. If not completed, application will be returned).

4.1 Description / Size	SEVERED # 1 (LOT 32)	# 2 (LOT 34)	RETAINED # 1 (LOT 33)	# 2 (LOT 35)
Frontage (m)	402 m.	402 m.	402 m.	402 m.
Depth (m)	1005 m.	1005 m.	1005 m.	800 m.
Area (ha)	40 ha.	40 ha.	40 ha.	32 ha.
4.2 Existing Use of Property:	RESIDENTIAL	VACANT LAND	VACANT LAND	VACANT LAND
4.3 Building or Structures Existing (date of Construction)	HOUSE - 1995 GARAGE - 1996	NONE	NONE	NONE
4.4 Proposed Use of the Severed and Retained Parcels	RESIDENTIAL	VACANT LAND	VACANT LAND	VACANT LAND
4.4 Road Access: Provincial highway	HWY. 522	HWY. 522	HWY. 522	HWY. 522
Municipal road, maintained all Year				
Municipal Road, seasonally maintained				
Other Public Road (e.g. Local Roads Board)				
Right of Way / Easement				
4.5 Water Access: If so, describe the parking and docking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road.				



4.5 Water Supply	SEVERED #1 (LOT 32)	#2 (LOT 34)	RETAINED #1 (LOT 33)	#2 (LOT 35)
Publicly owned and operated piped water system				
Privately owned and operated individual well	✓	none at present	none at present	none at present
Privately owned and operated communal well				
Lake or other water body				
Other means				

4.6 Sewage Disposal	SEVERED #1	#2	RETAINED #1	#2
Publicly owned and operated sanitary sewage system				
Privately owned and operated individual septic tank	✓	none at present	none at present	none at present
Privately owned and operated communal septic tank				
Privy				
Other Means				

4.7 Other Service (check if service is available)	SEVERED #1	#2	RETAINED #1	#2
Electricity	✓	✓	✓	✓
School Bussing	✓	✓	✓	✓
Garbage Collection	✓	✓	✓	✓

4.8 If access to the subject land is by private road or other public road or right of way was indicated in Section 4.4, advise who owns the land or road, and is responsible for its maintenance and whether it is maintained seasonally or all year:



5. LAND USE

5.1 What is the existing Official Plan designation(s)? (Please contact the Municipal Clerk for this information.)

Rural

5.2 What is the Zoning, if any, on the subject land? (Please contact the Municipal Clerk for this information.)

Rural

If the subject land covered by a Minister's Zoning Order, what is the registration number? n/a

5.3 Are any of the following uses or features on the subject land or within 500 meters of the subject land, unless otherwise specified? Please check the boxes that apply.

Use or Feature	On the Subject Land	Within 500 meters of subject land, unless otherwise specifies (Indicate approximate distance)
An agricultural operation including livestock facility or stockyard		
A landfill		
A sewage treatment plant or waste stabilization plant		
A provincially significant wetland		
A provincially significant wetland within 120 meters of the subject land		
Flood Plain		
A rehabilitated mine site		
A non-operating mine site within one kilometer of the subject land		
An active mine site		
An industrial or commercial use, and specify the use		
An active railway line		
Utility corridors		



6. HISTORY OF SUBJECT LAND

6.1 Has the subject land ever been the subject of an application for approval of a Plan of Subdivision or Consent under the Planning Act? ☒ NO ☐ YES ☐ UNKNOWN

If yes, and if known, please provide the application file number and the decision made on the application.

6.2 If this application is a re-submission of a previous consent application, what is the original consent application number and how has it been changed from the original application?

7. CURRENT APPLICATION

7.1 Is the subject land currently the subject land of a proposed official plan or official plan amendment that has been submitted to the Ministry of Municipal Affairs and Housing for approval?

☒ NO ☐ YES ☐ UNKNOWN

If yes and if known, specify the file number and status of the application

7.2 Is the subject land the subject of an application for a Zoning By-law Amendment, Minister's Zoning Order amendment, Minor Variance, Consent or approval of a Plan of Subdivision?

☒ NO ☐ YES ☐ UNKNOWN

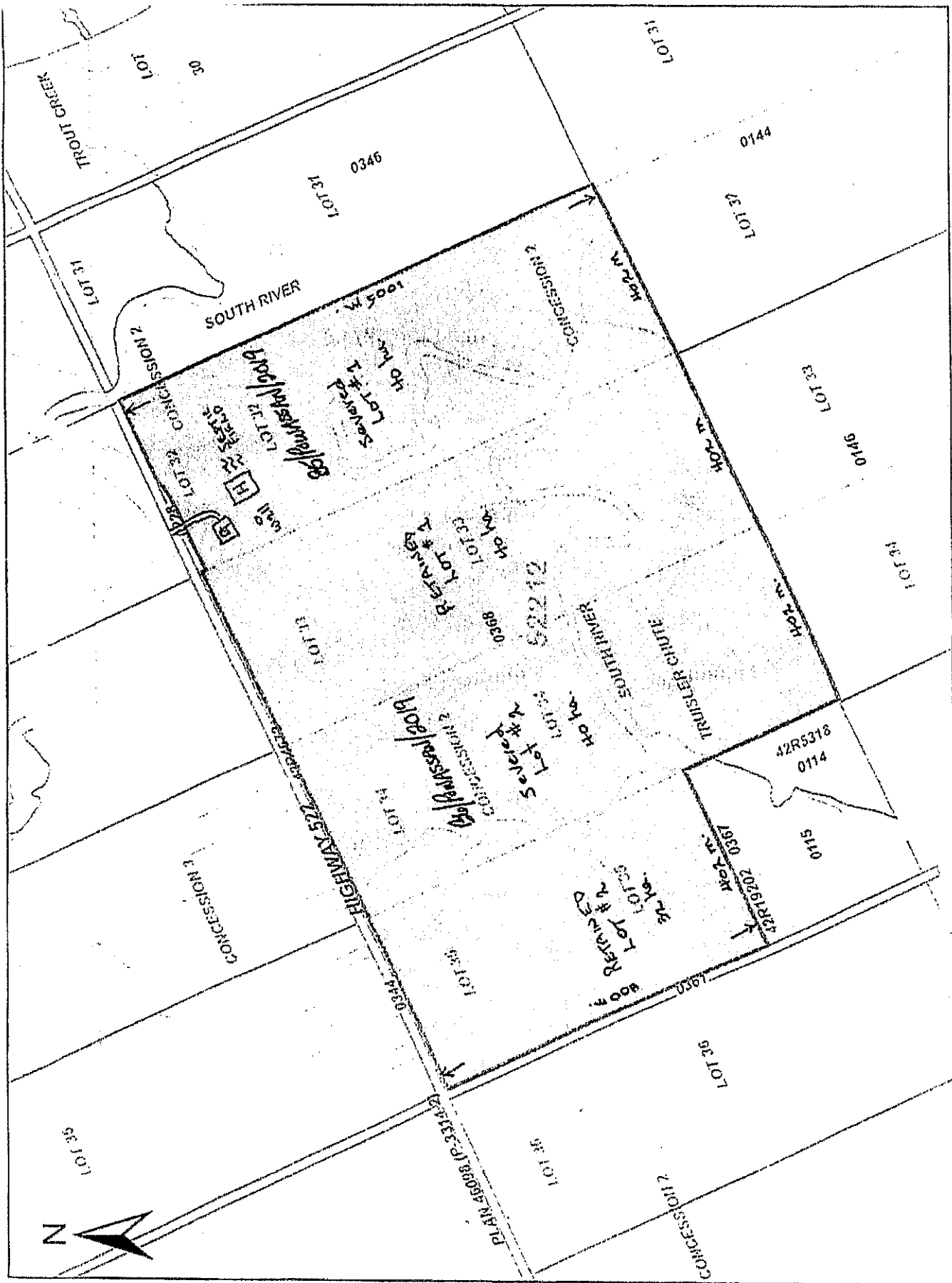
If yes and if known, specify the file number and status of the application.

8. SKETCH:

The application must be accompanied by a sketch showing the following:

- a. The boundaries and dimensions of the subject land, the part that is to be severed and the part that is to be retained
- b. The boundaries and dimensions of any land owned by the owner of the subject land and that abuts the subject land, the distance between the subject land and the nearest township lot line or landmark, such as a railway crossing or bridge
- c. The location of all land previously severed from the parcel originally acquired by the current owner of the subject land
- d. The approximate location of all natural and artificial features on the subject land and adjacent lands that in the opinion of the applicant may affect the application, such as buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tank
- e. The existing use(s) on adjacent lands
- f. The location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public traveled road, a private road or right of way
- g. If access to the subject land is by water only, the location of the parking and boat docking facilities to be used
- h. The location and nature of any easement affecting the subject land
- i. Other information: Is there any other information that you think may be useful to the Board or other agencies reviewing the application? If so, explain below or attached on a separate page.

THE APPLICATION IS TO SEVER TWO (2) 100 acre CONCESSION LOTS
BRING LOTS THIRTY-TWO (32) AND THIRTY-FOUR (34) TO ALLOW THEM TO BE
SOLD SEPARATELY AND TO ALLOW THE RETAINED LOTS TO BE SOLD AS
SEPARATE LOTS.



Date: December 18, 2018

Moved by: _____

Seconded by: _____

That trees that are in close proximity to overhead power lines compromise public safety and the reliability of our electricity supply, and

That there are concerns for the safety and wellbeing of Ontario residents during the recent power outages that have been ongoing and long lasting, leaving people without out electricity for many hours or days in a row;

And Further that there has been increasing and continuing occurrences of power outages, sparking of lines, etc. in our Municipality, especially in our Rural area;

Therefore, due to the concerns for public safety, the Municipality of Powassan will send a letter to Hydro One requesting them to restore "adequate" Forestry Services to Rural Ontario;

Carried _____ Defeated _____ Deferred _____ Lost _____

Mayor

Recorded Vote: Requested by _____

Name	Yeas	Nays	Name	Yeas	Nays
Councillor Randy Hall			Mayor Peter McIsaac		
Councillor Markus Wand					
Councillor Dave Britton					
Councillor Debbie Piekarski					



THE CORPORATION OF
The Municipality of Powassan

HEALTH AND SAFETY POLICY

The Municipality of Powassan considers accident and illness prevention an integral part of its everyday operations.

Accident prevention will be given full consideration in planning and operating all Departmental activities in order to protect employees against occupational injury and disease and the Municipality of Powassan against financial loss and reduced efficiency.

Employees also have the responsibility to perform tasks safely and in accordance with The Occupational Health and Safety Act and Regulations, as well as within the Health and Safety Policies set by the Corporation and the Health and Safety Committee.

To implement this Policy, the Municipality of Powassan will:

1. Consider all accident and illness preventative measures to be important to the Municipality of Powassan;
2. Provide, for the safe and healthy operation of the Municipality of Powassan work force, equipment and facilities by:
 - a. Maintaining adequate first aid supplies/facilities;
 - b. Requiring each Department to develop safe operating procedures specific to their operations;
 - c. Maintaining an educational program on safe and healthy operating procedures;
 - d. Ensuring and insisting that all Employees work in a safe and healthy manner, observe established accident prevention regulations and use safety equipment provided;
 - e. Maintaining an effective health program;
 - f. Maintaining adequate health records, as required;
 - g. Establishing and supporting Volunteer Health and Safety Committees, recognizing their role in the prevention of accidents/diseases and providing adequate educational programs for all Health and Safety Committee representatives.

Peter McIsaac, Mayor

Date

Maureen Lang, CAO-Clerk - Treasurer

DATE OF COUNCIL MTG.	Dec 18/18
AGENDA ITEM #	12-3

The Corporation of the Municipality of Powassan 2018 Management Review Report

Prepared By Joshua Gravelle (PCT) QEMS
Representative,
Attended By Yvan Rondeau (Safety, Process and
Compliance Manager) QEMS Representative,

Paul Dyrda (Senior Operations Manager)
Darren Aljoe (Senior Operator/Mechanic, ORO)
November 1, 2017 to October 31, 2018



DATE OF COUNCIL MTG	DEC 18/18
AGENDA ITEM #	12.04

Drinking Water Quality Management System

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2018 Management Review	
Date/Location of Management Review:	December 4, 2018 @ Meeting VIA Teleconference between Callander Office/South River WTP and Compliance Office
Attendees:	Paul Dyrda – Senior Operations Manager, Joshua Gravelle – PCT, Yvan Rondeau – SPC Manager, Darren Aljoe – Senior Operator/Mechanic, ORO

Introduction to DWQMS Management Review

The requirement to conduct a management review is dictated by Element # 20 'Management Review' of the Ministry of the Environment, Conservation and Parks (MECP) DWQMS. This element requires that a management review be conducted at least once every calendar year to evaluate the effectiveness and adequacy of the Quality Management System (QMS).

Through this management review process, any deficiencies identified shall be detailed in action plans, which include the personnel responsible and proposed timelines for implementation.

The management review process looks at certain indicators that show how well QMS has been implemented, and how effectively it is operating.

Management reviewers are required to consider:

- Incidents of regulatory non-compliance,
- Incidents of adverse drinking-water tests,
- Deviations from critical control point limits and response actions,
- The efficacy of the risk assessment process,
- Internal and third-party audit results,
- Results of emergency response testing,
- Operational performance,
- Raw water supply and drinking water quality trends,
- Follow-up on action items from previous management reviews,
- The status of management action items identified between reviews,
- Changes that could affect the QMS,
- Consumer feedback,
- The resources needed to maintain the QMS,
- The results of the infrastructure review,
- Operational plan currency, content and updates,
- Staff suggestions and
- Consideration of applicable Best Management Practices (BMPs)

Executive Summary

This report contains a summary of information that Top Management must review annually in accordance with the Management Standard.

The DWQMS is the key tool that supports and ensures that Council, as the Owner of the drinking water systems, is meeting its duties and responsibilities under the Safe Drinking Water Act and Standard of Care.

The DWQMS has been designed for continual improvement, which is the foundation of the DWQMS Policy endorsed by Top Management and Council.

The current review is for the period of November 1, 2017 to October 31, 2018 (the “review period”).

Highlights of the review findings are:

- There are no outstanding action items from the previous management review;
- The facility had two non-compliance issues identified during the review period;
- The operator did not call in any AWQI for the facility;
- 36 month risk assessment rewrite completed on April 11, 2018;
- Converted to new DWQMS 2.0 and new Operational Plan endorsed on May 17, 2018;
- Internal Audit was completed on DWQMS 2.0 on July 18 and 19, 2018 listed 0 NCR, 5 OFIs;
- External Audit completed on April 3, 2018, no findings identified;
- There were 7 callouts received and 1 relating to critical control points;
- Security Breach contingency was reviewed and tested during this review period on June 21, 2018;
- The Powassan Drinking Water System was last inspected by MECP on June 8, 2018, provided a grade of 96.04%; The Powassan DWS was also inspected by MECP on November 28, 2017, provided a grade of 100%. No best management practices were provided by the inspector;
- Staff is following procedures and showing a commitment to continual improvement

In short, the 2018 Management Review shows the DWQMS is being implemented successfully and reinforces the fact that the Municipality of Powassan produces and supplies high quality, safe drinking water.



Opening Remarks

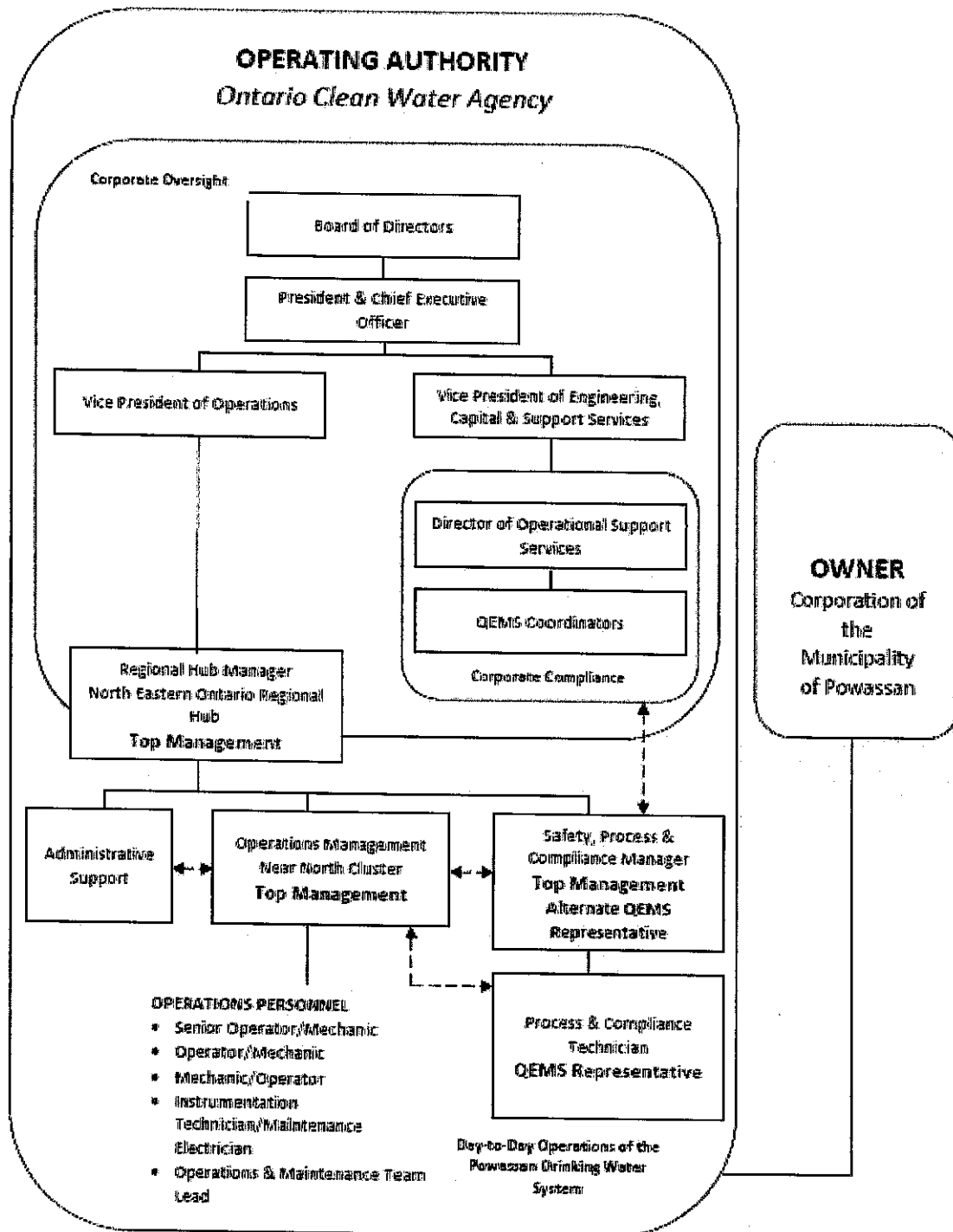
The QEMS representative leading the management review will give a brief overview of the requirements of DWQMS and the purpose of the management review. Reviews are conducted once every calendar year and include the PCT (QEMS Rep.), Senior Operations Manager (Top Management), Safety, Process and Compliance Manager (Top Management/Alternate QEMS Rep) and at least one facility operator, at a minimum. The QEMS Representative ensures that minutes of and action plans resulting from the Management Review meeting are prepared and distributed to the appropriate OCWA management and personnel and to the Municipal Owner.

The discussion lead for the management review was Joshua Gravelle, Process and Compliance Technician (PCT) for OCWA. Minutes from the previous management review were reviewed.

Roles and Responsibilities Outlined in the DWQMS

Element 9 of the DWQMS requires that the Operational Plan document an organizational structure, roles, responsibilities and authorities of the Operating Authority (OCWA). The table below outlines the structure of all personnel who have a role in delivering safe drinking water.

See Organizational Chart on page 6.



Drinking Water System Performance

Incidents of Regulatory Non-Compliance

All regulatory non compliances reported through MECP inspections or through PCT notifications are reviewed during the management review. The results help Management identify regulatory deficiencies in the drinking water system.

Two non-compliance issues occurred in the review period and were noted in MECP inspection that took place on June 8, 2018.

- 1. The owner was not maintaining the production well(s) in a manner sufficient to prevent entry into the well of surface water and other foreign materials.** On the day of the inspection, it was observed that there is a gap between casing of Well # 1 and soil surrounding the casing that could potentially serve as a pathway of surface water to groundwater. Ground surface around the well was not sloped to prevent surface water from pooling around the wellhead. An inspection of the surface section of the well was conducted in June 2017, and the gap in the soil was not observed at that time. According to the information provided by the operating authority, the hole was probed and was found to be 6 ¼" to 7 ½" (15.8 to 19 cm) deep and 2" (5 cm) wide at the widest section. Failure to maintain the production well in a manner sufficient to prevent entry into the well of surface water and other foreign materials is a violation of Schedule 1 of O. Reg. 170/03. **Action(s) Required:** On the day of the inspection, the operating authority was advised to retain the services of a licensed well contractor to inspect the gap around the casing and take measures as recommended by the well contractor. Prior to issuance of this inspection report, the operating authority was able to provide a written confirmation from a licensed well contractor dated August 7, 2018, who inspected the well casing and its seal to 2 feet depth and concluded that water did not seem to go down beside casing. The well's annular space was filled with grout and well was mounded around casing. **No further action required.**
- 2. Turbidity was not being tested at least once every month from each well that is supplying water to the system.** A review of turbidity sampling records showed that turbidity samples from both wells were collected on the following dates and with the following numbers of days between samples: November 20, 2017 to December 6, 2017 – 16 days apart, December 6, 2017 to January 22, 2018 – 47 days apart, April 9, 2018 to May 22, 2018 – 43 days apart, May 22, 2018 to June 1, 2018 – 10 days apart. Ministry's interpretation of the above quoted sections of O. Reg. 170/03 is that if at least one water sample to be taken and tested for a specific parameter every month, there would still be a requirement to take at least 1 sample for that parameter in each calendar month, and each subsequent sample would also have to be taken at least 20 and not more than 40 days after the previous sample was taken, as required by subsection 6-1.1(3). Failure to take monthly samples for each well that is supplying water to the system and have them tested for turbidity at least 20 days, and not more than 40 days, after a sample was taken for that purpose in the previous month is a violation of Schedule 7 of O. Reg. 170/3. **Action(s) Required:** Prior to

the issuance of this inspection report, the operating authority indicated that a Standard Operating Procedure (SOP) has been developed for turbidity monitoring that will include regulatory requirements for turbidity monitoring from each well and a new Best Practice to sample both wells for turbidity weekly. Training of operators regarding the sampling requirements for turbidity will be done through a review of the turbidity SOP. By no later than August 31, 2018, the operating authority is required to provide a written confirmation that training of operators in the above described SOP has taken place to Sherry Ilersich, Ministry of the Environment, Conservation and Parks, Water Compliance Supervisor, Timmins/North Bay District by email to sherry.ilersich@ontario.ca, by fax (705) 497-6866 or by mail to the Ministry of the Environment, Conservation and Parks, North Bay Office, Unit 16 & 17, 191 Booth Road, North Bay, ON, P1A 4K3. SOP created and sent to operators for review on August 8, 2018. Signed training record sent to MECP on August 28, 2018. **Complete. No further action required.**

Incidents of Adverse Drinking Water Tests

To assist in the detection of water quality issues, OCWA utilizes online monitoring through SCADA and Wonderware programs and maintains a rigorous sampling schedule. The drinking water regulation identifies particular indicators of Adverse Water Quality incidents (AWQI) which must be reported to the MECP and the Ministry of Health (MOH) and establishes how to carry out specific corrective actions.

During the review period, there were no AWQIs.

Table 1: Adverse Water Quality Incidents

Incident Date	AWQI#	Adverse issue	Corrective action taken	Additional comments
		None to report		

The system does not appear to have problems providing clean, safe water nor does it seem to have issues with old distribution piping.

Deviations from critical control point (CCP) Limits

A Critical Control Point (CCP) is a step in the process where some control can be administered to prevent or eliminate a drinking water health hazard or to reduce it to an acceptable level. A CCP limit is the point at which a response procedure is deemed required. CCPs were established through the Risk Assessment exercise and are monitored through the SCADA and Wonderware systems. Any deviation from normal CCP limits is recorded in logbook and does not necessarily mean that unsafe drinking water was delivered to the consumer.

For this facility, 2 CCP's were identified within the water treatment process.

Table 2: Critical Control Points

CCP listed	Setpoints
Primary Disinfection (Sodium Hypochlorite System)	Free Chlorine residual: At 0.80 mg/L lock out of pump occurs and alarm is sent, no delay Minimum CT required = 0.45 mg/L
Secondary disinfection	Operational Low: greater than 0.2 mg/L Free Chlorine residual High: less than 4.0 mg/L Free Chlorine residual Regulatory Low: greater than 0.05 mg/L Free Chlorine residual

Operators record any CCP deviation in their facility logbook. Additionally, any afterhours deviations are recorded in the facility's call out reports (Maximo). During this review period, there were seven (7) incidents that required the operator's attention outside regular business hours. A total of one (1) incident was related to CCP's, which was related to low treated free chlorine residual.

The remainder of the call outs are as follows: Three (3) were related to power outages, two (2) were related to well pump faults and one (1) was a call from Frank Young from Public Works advising of water leaking out the back of well house.

Operational Performance

The operational performance section is used to discuss the MECP's latest inspection rating and determine any actions required to maintain or improve the water treatment system and all associated programs.

The latest inspection held on June 8, 2018 provided a grade of 96.04% (see findings on pages 7 and 8). The Powassan DWS was also inspected by MECP on November 28, 2017 and received a rating of 100%. No best management practices were provided by the inspector. All non-compliance items have been resolved.

The safety of the drinking water is not reflected by the MECP's score. The MECP district office determines a risk factor and grants each question a value. The rating is calculated based on each inspector's answers. Although inspectors cannot themselves provide their own rating, opinions sometimes influences the answers given for a specific topic which could affect the score provided for the inspection.

Any issues raised from the MECP inspection are reviewed and appropriate actions are taken to prevent future occurrences. To help preserve the drinking water system, flushing and valve maintenance is conducted bi- annually. Hydrants are inspected simultaneously.

Raw Water Supply and Drinking Water Quality Trends

Raw water and drinking water trends are monitored through OCWA's SCADA and Wonderware systems and numerical data is maintained within our Process Data Management (PDM) program.

The facility has a Permit to Take Water (PTTW) which limits the amount of water the Water Treatment Plant (WTP) can obtain from a surface or ground water supply.

This facility's PTTW limits are 1313 m³/d from the two ground wells combined. Flow rates are limited to 15.2 L/s per well. The system's Municipal Drinking Water Licence provides a rated capacity for the WTP which is determined to be 1313 m³/d.

Raw and treated flows were within limits.

Raw water characteristics are monitored at this facility by sampling for the following parameters: Turbidity, *E.coli* and Total Coliforms. Bacteriological data is consistently having no coliforms or *E. coli*.

Bacteriological samples are taken weekly to monitor raw, treated and distribution water health. Regulations require that pesticides and other chemicals (schedule 23/24) be tested every three years as well as sodium and fluoride which are on a 60 month rotation. Schedule 23/24 parameters were sampled on January 29, 2018. Sodium completed February 27, 2017 and fluoride completed January 20, 2014. All results were below the Ontario Drinking Water Standards.

Currently, the system is in exemption for lead sampling, which mean alkalinity and pH are taken in the distribution at 2 locations bi-annually and lead, alkalinity and pH are taken every third year, bi-annually. There were no samples taken during this review period which required adverse notifications.

The Powassan Drinking Water System continually provides good quality drinking water to the community.

Consumer Feedback

Community complaints are reported the Operating Authority, either directly from consumers or through the Municipal office. Complaints are promptly dealt with and the source of the problem identified. Below is a list of all community complaints received for this facility during the review period.

One consumer complaints was received by OCWA for this review period.

Table 3: Community Complaints

Complaint	Date	Root cause/actions taken
84 Queen St. – Colour Complaint	September 21, 2018	While operator was performing semi-annual flushing, he was approached by the home owner of 84 Queen St. stating "that was quick" as she had just emailed the municipal office regarding coloured water. Operator advised her that it was coincidence as he had not heard from the municipality and that he would touch base with them to let them know he flushed the dead end watermain. Flushed dead end watermain for 15 minutes until water ran clear. Notified public works of complaint and response.

Management System Performance

Internal and Third Party Audits

The DWQMS requires each Operating Authority to implement a procedure that ensures internal audits are conducted at least once every calendar year to evaluate conformance to the Standard. External audits are conducted by a third party accreditation body every 12 months for off-site audits and every 3 years for on-site audits. All internal and external audit results are reviewed during management reviews and action plans created for all outstanding items found. The table below lists all audit results along with actions required and implementation date.

An internal audit was conducted on DWQMS 2.0 on July 18 and 19, 2018 with 5 OFIs and 1 comment identified. Internal audits are performed by PCTs and include a review of documents and an onsite visit where operators are interviewed to verify implementation of the QEMS. Every year, PCTs focus on a particular subject when conducting audits based on non-conformances found within the Organization throughout Ontario and problems found in other locations within the Hub. The QEMS for Powassan is maintained as it should be; therefore, continual improvement is the main focus of the internal audit.

External S2 – 12 Month Surveillance Audit took place on April 3, 2018 with no findings identified.

Non conformances, Opportunity For Improvements (OFIs) and comments from each audit can be found in the table below.

Table 4: Internal and External Audit Results

Audit	Conformance issue	Action Plan	Resolution Date
Internal	OFI – OP-05A Document and records control locations table includes Operational Plan at Public works shop or public library. Not at public library and remains at public works shop.	Remove Public Library from Designated Document Control Location for the Operational Plan.	July 26, 2018
Internal	Comment– OP-10 Competency table has the word <u>minimum</u> highlighted.	Update OP-10 and unhighlight minimum in the competency table.	July 26, 2018
Internal	OFI- OP-11 Pagers are no longer used, also, consider include True Steel Alarm Monitoring Service.	Update OP-11 to include True Steel Alarm Monitoring Service and replace pager with cell phone.	July 18, 2018



Internal	OFI- OP-16 Table 3.6 requires update to frequency of sodium hypochlorite usage reading, taken 2-4 times per week.	Update Table 3.6 to include frequency of sodium hypochlorite usage reading taken 2 - 4 times per week.	July 26, 2018
Internal	OFI- OP-21 Fifth bullet of section 3.3.1 requires small update, remove plant name.	Remove plant name from section 3.3.1.	July 20, 2018
Internal	OFI – OP-21 Consider referring to the root cause analysis that is to be performed on any major or minor non-conformance.	Update procedure OP-21 to include a statement referring to the root cause analysis for major and minor non-conformances.	July 20, 2018

A root cause analysis and documented corrective actions are mandatory for any minor or major non-conformances uncovered during the internal or external audits.

The Risk Assessment Process

Element 7 requires a risk assessment procedure be documented that would identify potential hazards and assess the ranks related to each hazardous event. Control measures must be identified for each hazardous event and critical control points must be recognized along with their limits. Risk assessments are required to be verified annually and re-assessed for the system every 36 months.

The last 3 year risk assessment re-write of the risk assessment was conducted on April 11, 2018 by Joshua Gravelle (PCT, QEMS Rep.), Paul Dyrda (Senior Operations Manager) and John Hemingway (Senior Operator/Mechanic, O&M Team Lead). Numerous changes were required to adapt to new DWQMS version 2.0, see OP-08A table 3 and revision history for details. Annual risk assessment review completed June 21, 2017 by Joshua Gravelle (PCT) and John Hemingway (Senior Operator/Mechanic, O&M Team Lead), see revision history of OP-08A for details. The next 3 year risk assessment re-write is scheduled for July 2020 to align with internal audit.

Emergency Response Testing

An emergency is considered a situation that could potentially result in a loss of ability to maintain service to the customers. The DWQMS requires that the Operating Authority list potential emergency situations and provide emergency response programs. OCWA maintains 6 mandatory contingency plans which cover the majority of possible emergency situations: Spill Response; Critical Injury; Critical Shortage of Staff; Loss of Service; Unsafe Water; and, Security Breach.



For this review period, the Security Breach contingency was reviewed and tested on June 21, 2018 by all staff in the Near North Cluster. The Bomb Threat SOP was also reviewed. No updates were required. The Essential Services and Supplies list was updated on February 20, 2018. Specifics of the test and scenario are listed within the Contingency Plan Review/Test Summary Form.

Action Items from Previous Management Reviews

Action Items are initiated during management reviews when deficiencies are found within the Quality Management System. These action items are required to be completed by the person and date listed within them. At each management review, the status of the previous action items is to be examined.

For this review period, there were no action items from previous Management Review.

Status of Other Actions Items identified Between Reviews

Action items are sometimes initiated in response to other audits or incidents. These items are to be reviewed during the management review process.

For the Powassan Facility, there were no other action items which arose between reviews.

Changes that could Affect the Quality Management System

This discussion is held to examine any changes which have occurred within the organization, the Municipality or the Quality Management System throughout this review period.

New version DWQMS 2.0 has been implemented and Operational Plan has been updated to include all the new requirements of DWQMS 2.0. Endorsement of new Operational Plan completed May 17, 2018.

Resources needed to maintain the DWQMS

Resources are defined as those things needed to implement or maintain the QMS such as physical work, financial resources and time involved by personnel. At each management review, it should be discussed what resources will be required to maintain or improve the QMS for the next review period.

The PCTs maintain the DWQMS and ensures management is kept informed of all aspects of the QEMS. An internal auditing and management review schedule is maintained by the PCTs and

adequate time is provided to conduct each of these. Internal and external audit results confirm a well-documented and implemented QEMS for the Powassan Drinking Water System.

Current resources were reviewed and were deemed to be adequate for the next review period.

Infrastructure Review

An infrastructure review is required annually by contractual obligations and DWQMS requirements. Infrastructure is assessed and recommendations are made to maintain or optimize the facility. The Operating Authority presents this review, in the form of a Capital Letter, to the Municipality and together, it is decided where resources should be prioritized.

Work on capital projects is in progress. Regular maintenance is performed as needed and all emergencies were provided adequate funding by the Municipality.

- During the review period, Service connection installed at 343 Edward St. Live tapped a 2" service line for new Fire Hall. Distribution and Maintenance Form completed.
- Reservoir generator serviced. Air hose had become disconnected causing failure.
- August 3, 2018 Marshall Well Drilling was on-site at the Powassan Water Treatment Plant to inspect the gap on the side of the casing of Well #1 (identified during recent inspection). After inspecting the gap, Marshall Well Drilling then filled the gap with bentonite clay grout and created small mound around the well casing at ground level.
- Well performance testing completed.
- Well house pipes and floor resurfacing completed.
- Well #2 inspection, including pump removal and below grade camera.
- Well #2 casing and screen brushed in the presence of an enhanced disinfection solution to remove the buildup of tubercles and mineral precipitate.

The 2019 capital plans have been created. The Municipality has been provided with the plans and will provide feedback on accepted expenses sometime in the New Year once budget approvals have been completed.

Operational Plan: Currency, Content, Updates

The DWQMS requires the Operating Authority to documents QMS for the drinking water system in the form of an Operational Plan. This operational plan is updated regularly to correspond with ongoing changes and to include any improvements made to the QMS.

The DWQMS operational Plan has had major revisions made during this review period. In order to conform to all the new requirement of DWQMS version 2.0, the Operational Plan was completely revised to conform to new DWQMS version 2.0. All details can be found in Operational Plan revision histories. All other updates have been done due to action items which were found through internal and/or external audits. This information can be found in Table 4.

The DWQMS Operational Plan version 2.0 was endorsed on May 17, 2018 after numerous updates. The DWQMS Operational Plan was updated July 26, 2018 to resolve action items from internal audit.

Staff Suggestions, Recommendation for Improvement

Staff suggestions are made, either directly to the Manager or the Process and Compliance Technician, and are reviewed during the Management review. Should the suggestions be accepted, action items are created and assigned to the appropriate personnel to complete.

For this review period, there was no staff suggestions presented.

Consideration of applicable Best Management Practices (BMPs)

The QEMS Representative and/or Operations Management in consultation with the SPC Manager will review and consider applicable internal and/or external BMPs identified by internal and/or external sources as part of the Management Review (OP-20).

BMPs may include, but are not limited to:

- Facility/Regional Hub practices developed and adopted as a result of changes to legislative or regulatory requirements, trends from audit findings or Powassan Drinking Water System performance trends;
- OCWA-wide BMPs/guidance or recommended actions;
- Drinking water industry based standards/BMPs or recommendations; or
- Those published by the Ministry of the Environment, Conservation and Parks.

At a minimum, applicable BMPs must be reviewed and considered once every 36 months.



There was one BMP identified during the review period. See table below for details.

Description of Findings	Type	Action	Responsibility/ Assignee	Resolution Target Date	Resolution Date
1. HAA Monitoring Guidance In light of the recently introduced HAAs standard of 80 ug/L, which will come in to force on January 1, 2020, the ministry has provided guidance that can be used in developing a monitoring program for HAA's. This item was identified during an MECP inspection at another facility in our cluster.	BMP	Recommendation: HAA Monitoring Guidance The owner should consider using guidance provided by the ministry to develop a monitoring program for HAA's. The guidance, initially provided on May 9, 2018. We had already started sampling HAAs as per guidance document; however, in 2018 we alternated close to plant, middle of system, middle of system and then middle of system for each quarter. In 2019 we will do middle of system, close to plant, close to plant, and close to plant ensure we have 4 samples from original THM location, 4 samples close to plant and 4 samples in middle of system, all testing in each quarter.	OCWA	November 31, 2018	January 2017, we began sampling as per MECP guidance on HAA sampling.

We have considered the applicable BMPs mentioned above during this management review.



Next Management Review Meetings

Scheduled for December 2019

Action Items Resulting from Review			
Root Location of Action Within Minutes	Action Item	Personnel Responsible	Proposed Timeline
	None to report		

Powassan Drinking Water System - 2018 Summary of Findings

Corrective Actions	Preventative Actions	Other Actions	BMP - Best Management Practices
Mj - Major Non-conformance	OFl - Opportunity for Improvement	AI - Action Item	
Mn - Minor Non-conformance		C/Obs - Comments or Observations	

IMPORTANT NOTE: A root cause analysis must be completed for all Corrective Actions

Section	Description of Findings	Type	Action	Responsibility/ Assignee	Resolution Target Date
Management Review: (December 4, 2018)					
No Findings					
External Audit: (April 3, 2018)					
No Findings					
Internal Audit: (July 5 to July 18, 2018)					
5. Document and Records Control	Document and records control locations table includes Operational Plan at Public works shop or public library. Not at public library and remains at public works shop.	OFl	Remove Public Library from Designated Document Control Location for the Operational Plan.	Joshua Gravelle, PCT/QEMS Rep.	Nov. 31, 2018
10. Competencies	Competency table has the word minimum highlighted.	C/Obs	Update OP-10 and unhighlight minimum in the competency table.	Joshua Gravelle, PCT/QEMS Rep.	Nov. 31, 2018

Section	Description of Findings	Type	Action	Responsibility/ Assignee	Resolution Target Date
11. Personnel Coverage	Pagers are no longer used, also, consider include True Steel Alarm Monitoring Service.	OFI	Update OP-11 to include True Steel Alarm Monitoring Service and replace pager with cell phone.	Joshua Gravelle, PCT/QEMS Rep.	Nov. 31, 2018
16. Sampling, Testing and Monitoring	Table 3.6 requires update to frequency of sodium hypochlorite usage reading, taken 2-4 times per week.	OFI	Update Table 3.6 to include frequency of sodium hypochlorite usage reading taken 2-4 times per week.	Joshua Gravelle, PCT/QEMS Rep.	Nov. 31, 2018
21. Continual Improvement	Fifth bullet of section 3.3.1 requires small update, remove plant name.	OFI	Remove plant name from section 3.3.1.	Joshua Gravelle, PCT/QEMS Rep.	Nov. 31, 2018

Section	Description of Findings	Type	Action	Responsibility/ Assignee	Resolution Target Date
21. Continual Improvement	Consider referring to the root cause analysis that is to be performed on any major or minor non-conformance.	OFI	Update procedure OP-21 to include a statement referring to the root cause analysis for major and minor non-conformances.	Joshua Gravelle, PCT/QEWS Rep.	Nov. 31, 2018

MECP Inspection: (June 8, 2018) (Recommendations and Best Practice Issues)

Recommendations and Best Practice Issues	HAA Monitoring Guidance In light of the recently introduced HAAs standard of 80 ug/L, which will come in to force on January 1, 2020, the ministry has provided guidance that can be used in developing a monitoring program for HAA's. This item was identified during an MECP inspection at another facility in our cluster.	BMP	Recommendation: HAA Monitoring Guidance The owner should consider using guidance provided by the ministry to develop a monitoring program for HAA's. The guidance, initially provided on May 9, 2018. We had already started sampling HAAs as per guidance document; however, in 2018 we alternated close to plant, middle of system, middle of system and then middle of system for each quarter. In 2019 we will do middle of system, close to plant, close to plant, and close to plant ensure we have 4 samples from original THM location, 4 samples close to plant and 4 samples in middle of system, all testing in each quarter.	OCWA	Nov. 31, 2018
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Action Items Identified Between Management Reviews (include date item was identified)

Resolution Date	Verification/ Effectiveness of Action (include date and details)
July 26, 2018	<p>OP-05A updated July 26, 2018 and sent to OCWA operator to insert into copy at WTP and sent to Municipality to insert into copy at Municipal Office and Public Works Shop. Will verify that this was completed during next internal audit. This update is currently where documents are located and is effective, if changes occur the procedure will be updated again.</p>
July 26, 2018	<p>OP-10 updated July 26, 2018 and sent to OCWA operator to insert into copy at WTP and sent to Municipality to insert into copy at Municipal Office and Public Works Shop. Will verify that this was completed during next internal audit. This update corrected formatting error and is effective, if changes occur the procedure will be updated again.</p>

Resolution Date	Verification/ Effectiveness of Action (include date and details)
July 18, 2018	OP-11 updated July 18, 2018 and sent July 26, 2018 to OCWA operator to insert into copy at WTP and sent to Municipality to insert into copy at Municipal Office and Public Works Shop. Will verify that this was completed during next internal audit. This update is currently accurate in describing the alarm notification device used and is effective, if changes occur the procedure will be updated again.
July 26, 2018	OP-16 updated July 26, 2018 and sent to OCWA operator to insert into copy at WTP and sent to Municipality to insert into copy at Municipal Office and Public Works Shop. Will verify that this was completed during next internal audit. This update made Table 3.6 more accurate and is effective in demonstrating the frequency of taking sodium hypochlorite usage readings, if changes occur the procedure will be updated again.
July 20, 2018	OP-21 updated July 20, 2018 and sent July 26, 2018 to OCWA operator to insert into copy at WTP and sent to Municipality to insert into copy at Municipal Office and Public Works Shop. Will verify that this was completed during next internal audit. This update is currently accurate with correction to incorrect wording and is effective, if changes occur the procedure will be updated again.

Resolution Date	Verification/ Effectiveness of Action (include date and details)
July 20, 2018	OP-21 updated July 20, 2018 and sent July 26, 2018 to OCWA operator to insert into copy at WTP and sent to Municipality to insert into copy at Municipal Office and Public Works Shop. Will verify that this was completed during next internal audit. This update is currently accurate in describing what is done when major and minor NCR are identified and is effective, if changes occur the procedure will be updated again.
January 2017, we began sampling as per MECP guidance on HAA sampling.	November 29, 2018 emailed HAA sampling plan for 2019 to operators to ensure we sample as per MECP recommendation. OCWA was effective in sampling HAAs as per MECP guidance.

Date: December 18, 2018

Moved by: _____

Seconded by: _____

That the Municipality of Powassan supports Linda Andersen, Councillor of Nipissing Township, to be a member of the District of Parry Sound Social Services Administration Board.

The Municipality appoints Mayor Peter McIsaac as our representative.

Carried _____

Defeated _____

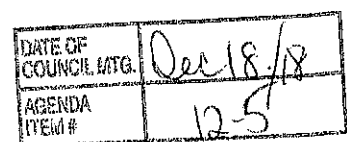
Deferred _____

Lost _____

Mayor _____

Recorded Vote: Requested by _____

Name	Yeas	Nays	Name	Yeas	Nays
Councillor Randy Hall			Mayor Peter McIsaac		
Councillor Markus Wand					
Councillor Dave Britton					
Councillor Debbie Piekarski					





28 Municipal Lane,
P.O. Box 1120, Sundridge, Ontario P0A 1Z0
705-384-5819 Fax 705-384-5892
www.strongtownship.com

Township of Strong Council Resolution
December 11, 2018 Regular Meeting
6.0 Comments/Communications/Correspondence

**6.3 Dave Thompson, Director of Emergency Protective Services – Member
Appointment PSDEMS Advisory Committee 2018-2022 East Area**

6.3.1 Nomination from Village of Burk's Falls

**6.3.2 Nomination from Nipissing Township
R2018-307**

Moved by: Jason Cottrell Seconded by: Marianne Stickland

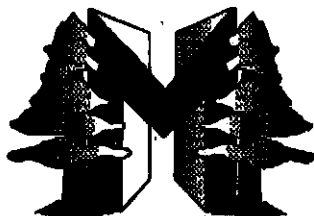
Be it resolved that the Council for the Township of Strong hereby support the appointment of Cathy Still to the Parry Sound Emergency Medical Service Advisory Committee East Area for the 2018-2022 term; and

Pursuant to the Committee Terms of Reference, a copy of this appointment support be forwarded to the Municipalities of Magnetawan and Powassan, Town of Kearney, Townships of Ryerson, Armour, Perry, McMurrich/Monteith, Joly, Machar, Nipissing, and North Himsworth, and the Villages of Burk's Falls, Sundridge and South River for approval.

Carried

www.strongtownship.com

DATE OF COUNCIL MTG.	Dec 18/18
AGENDA ITEM #	13-1



TOWNSHIP OF MACHAR
www.machartownship.net

December 5, 2018

North Bay Parry Sound District Health Unit
345 Oak Street West,
North Bay ON
P2A 2G5

Via Fax 705-474-8252

Dear North Bay Parry Sound District Health Unit:

Re: Board of Health Appointment – District of Parry Sound/Northeast

We're in receipt of correspondence dated October 24, 2018, from the North Bay Parry Sound District Health Unit regarding Board of Health Appointment. The Council of the Township of Machar passed the following Resolution at their Regular meeting held December 3, 2018:

231-18 Scarlett, McLaren

THAT we nominate Councillor Blair Flowers as District of Parry Sound representative to the North Bay Parry Sound District Health Unit Northeast Unit Board of Health representing Callander, Powassan, South River, Sundridge, Machar and Nipissing.

FURTHER THAT this Resolution be forwarded for support to Callander, Powassan, South River, Sundridge, Machar and Nipissing. CARRIED

We are pleased to provide a copy of this letter to the other municipalities as indicated to hopefully receive their support in this matter.

Yours truly,

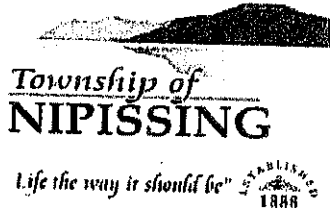
Heather Whitehead
Administrative Assistant

- c. Municipality of Callander via fax # 705-752-3116
- c. Municipality of Powassan via fax# 705-724-5533
- c. Village of South River via fax# 705 386-0702
- c. Village of Sundridge via fax# 705 384-7874
- c. Township of Nipissing via fax# 705-724-5385

DATE OF COUNCIL MTG.	Dec 18/18
AGENDA ITEM #	13-2

#73 Municipal Rd. N., P.O. Box 70, South River, On. P0A 1X0

Phone 705-386-7741 Fax 705-386-0765



TOWNSHIP OF NIPISSING

RESOLUTION

DATE: December 4, 2018

NUMBER: R2018- 213

Moved by

Seconded by

That Council supports the appointment of Maurice Turgeon, to represent the Township of Nipissing and the Municipalities of Callander and Powassan on the Parry Sound District Emergency Medical Service Advisory Committee for the period from January 1, 2019 to December 31, 2022.

For Against

PIPER
ANDERSEN
MARCHANT
MOORE
SCOTT

Carried ✓

Mayor: Tom Piper

DATE OF COUNCIL MTG.	Dec 18/18
AGENDA ITEM #	13-3



EASTHOLME

East District of Parry Sound Home for The Aged

December 3, 2018

RECEIVED

DEC - 6 2018

Municipality of Powassan,
466 Main Street
P.O. Box 250,
Powassan, ON P0H 1Z0

The Municipality of Powassan

Dear Council Members:

Re: Appointment to the Board of Management of Eastholme

Pursuant to the Ontario Regulation 79/10 Section 291 of the Long Term Care Homes Act 2007 the term of office of your appointees,

VIRGINIA ONLEY
TOM PIPER

representing your area on the Board of Management of Eastholme will expire on March 31, 2019.

Board Members are currently appointed for a four year term in accordance with Section 291 (3). From Regulation 79/10 we have included a copy of Section 290, 291 and Schedule 6.

Appointments must be agreed upon by the majority of the participating councils in your area. Your area is Area 1 comprised of the Township of Nipissing, the Municipality of Powassan and the Municipality of Callander.

Please inform me of his/her name and address by *March 1, 2019*.

Yours truly

Shelley Reichstein,
Secretary to the Board.

/sr

F:\WORD\MUNICIPAL\Appointment Letter to Municipalities.wpd

DATE OF COUNCIL MTG.	Dec 18/18
AGENDA ITEM #	13-4

THE BOARD OF MANAGEMENT FOR THE DISTRICT OF PARRY SOUND EAST

The board of management for the District of Parry Sound East shall consist of seven members and the areas they represent and the manner of their appointment shall be as follows:

1. Two members at large to be appointed by the Lieutenant Governor in Council.
2. Area 1, represented by two members to be appointed jointly by the municipal councils of,
 - i. the Municipality of Powassan,
 - ii. the Township of Nipissing, and
 - iii. the Municipality of Callander.
3. Area 2, represented by one member to be appointed jointly by the municipal councils of,
 - i. the Village of South River,
 - ii. the Village of Sundridge, and
 - iii. the Township of Machar.

http://www.e-laws.gov.on.ca/html/source/regs/english/2010/elaws_src_regs_r10079_e.htm

4/7/2010

4. Area 3, represented by one member to be appointed jointly by the municipal councils of,
 - i. the Municipality of Magnetawan,
 - ii. the Township of Joly,
 - iii. the Township of Strong, and
 - iv. the Village of Burk's Falls.
5. Area 4, represented by one member to be appointed jointly by the municipal councils of,
 - i. the Township of Armour,
 - ii. the Town of Kearney,
 - iii. the Township of Perry, and
 - iv. the Township of Ryerson.

Requirements for members

290. (1) An individual is qualified to be a member of a board if he or she,

- (a) is at least 18 years of age;
- (b) is a resident of the district for which the board is the board of management; and
- (c) is not employed by the board of management or any of the supporting municipalities.

(2) An individual ceases to be a member if he or she,

- (a) is convicted of an indictable offence;
- (b) becomes incapacitated;
- (c) is absent from three consecutive board meetings unless the absence is authorized by a resolution of the board; or
- (d) ceases to be qualified under subsection (1).

Membership — general

291. (1) For the purpose of determining the membership of a board, the districts for which the boards have been established are divided into the areas set out in the Schedules of this Regulation.

(2) For each board described in the heading of a Schedule, the number of members, the areas in a district that they represent and the manner of their appointment shall be that set out in the Schedule.

(3) A member shall be appointed for a term not exceeding four years.

(4) A member may be reappointed.

Municipality of Powassan
A/P Preliminary Cheque Run
(Council Approval Report)

InvoiceNumber	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
GENERAL GOVERNMENT										
8728 6024	D & D JANITORIAL SUPPLIES, 161 FERRIS DRIVE, UNIT 12, NORTH BAY , ON, P1B 4A6	11/29/18	11/29/18 PAPER TOWELS	11/29/18	\$358.24	\$358.24	10-10-61753	250 CLARK-BUILDING	\$0.00	(\$247,483.00)
8848 PR933	MINISTER OF FINANCE - EHT, P.O. BOX 620 (EHT), OSHAWA , ON, L1H 8E9	11/21/18	11/21/18 Payroll from 11/3/2018 to 11/17/2018	11/21/18	\$1,129.13	\$397.81	10-10-33320	A/P EHT	\$0.00	\$886.38
8890 91764	NORTH BAY MAT RENTAL, BOX 462, NORTH BAY , ON, P1B 8J1	11/29/18	11/29/18 MAT RENTALS	11/29/18	\$47.05	\$1,129.13	10-10-61640	OFFICE & EQUIPMENT	\$0.00	(\$10,771.29)
8903 PR933	OMERS, P.O. BOX 19575 SUITE 1701, TORONTO, ON, M7Y 3M1	11/21/18	11/21/18 Payroll from 11/3/2018 to 11/17/2018	11/21/18	\$8,434.24	\$54.18	10-10-33310	A/P OMERS	\$0.00	(\$12,459.91)
8927 23644 18	POWASSAN HOME HARDWARE & AUTO PARTS, P.O. BOX 148, POWASSAN , ON, P0H 1Z0	11/29/18	11/29/18 SHOWER CURTAIN S AND LINERS	11/29/18	\$69.22	\$89.22	10-10-61757	FITNESS CENTRE@250	\$0.00	(\$15,709.94)
9040 PR933	WORKPLACE SAFETY & INSURANCE BOARD, P.O. BOX 4115, STATION A, TORONTO , ON, M5W 2V3	11/21/18	11/21/18 Payroll from 11/3/2018 to 11/17/2018	11/21/18	\$1,820.77	\$76.86	10-10-33330	A/P WSIB	\$0.00	(\$1,123.81)
9080 PR933 PR933 PR933 PR933	RECEIVER GENERAL - PAYROLL DEDUCTIONS, , , , ,	11/21/18	11/21/18 Payroll from 11/3/2018 to 11/17/2018	11/21/18	\$6,669.63	\$1,820.77	10-10-33200	A/P FIT	\$0.00	(\$9,564.59)
		11/21/18	11/21/18 Payroll from 11/3/2018 to 11/17/2018	11/21/18	\$3,008.67	\$3,008.67	10-10-33210	A/P PIT	\$0.00	(\$4,391.43)
		11/21/18	11/21/18 Payroll from 11/3/2018 to 11/17/2018	11/21/18	\$1,076.90	\$1,076.90	10-10-33220	A/P EI	\$0.00	(\$2,360.86)
		11/21/18	11/21/18 Payroll from 11/3/2018 to 11/17/2018	11/21/18	\$2,919.32	\$2,919.32	10-10-33230	A/P CPP	\$0.00	(\$5,380.30)
9768 1545694-0	OFFICE CENTRAL, 498 MARKLAND STREET BLDG 7, MARKHAM, ON, L6C 1Z6	11/29/18	11/29/18 OFFICE SUPPLIES	11/29/18	\$319.81	\$13,674.52	10-10-61540	OFFICE SUPPLIES	\$0.00	(\$19,659.47)
Total GENERAL GOVERNMENT										
FIRE DEPARTMENT										
8890 917651	NORTH BAY MAT RENTAL, BOX 462, NORTH BAY , ON, P1B 8J1	11/29/18	11/29/18 MAT RENTAL	11/29/18	\$17.55	\$17.55	10-15-62010	FIRE DEPT.-MAINTENANCE	\$0.00	(\$8,638.72)
9030 510444 718	VIANET INTERNET SOLUTIONS, 128 LARCH STREET, SUDBURY, ON, P3E 5J8	11/29/18	11/29/18 TCFD INTERNET	11/29/18	\$81.40	\$17.55	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$54,630.84)
9109 270454	TAYLOR-MADE, 36 BUTTERICK RD, ETOBICOKE, ON,	11/29/18	11/29/18 FIRE PREVENTION SUPPLIES	11/29/18	\$254.40	\$81.40	10-15-62060	FIRE PREVENTION	\$0.00	(\$1,760.90)
Total FIRE DEPARTMENT										

DATE OF COUNCIL MTG.	Dec 18/18
AGENDA ITEM #	15

**Municipality of Powassan
A/P Preliminary Cheque Run
(Council Approval Report)**

Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<u>PUBLIC WORKS</u>									
8799 16521	11/29/18	J & J EQUIPMENT REPAIR, 84 CHISWICK LINE, RR # 1, POWASSAN, ON, P0H 1Z0	11/29/18	\$424.46	\$424.46	10-20-63505	2014 FREIGHTLINER-	\$0.00	(\$14,781.01)
8806		JIM MOORE PETROLEUM, 66 GIBSON STREET, P.O. BOX 508, NORTH BAY, ON, P1B 8J1			\$424.46				
510824	11/29/18	FUEL FOR 2014 FREIGHTLINER	11/29/18	\$390.66	\$390.66	10-20-63505	2014 FREIGHTLINER-	\$0.00	(\$14,781.01)
510824	11/29/18	FUEL FOR 2011 FREIGHTLINER	11/29/18	\$390.66	\$390.66	10-20-63520	2011 FREIGHTLINER-	\$0.00	(\$18,068.17)
510826	11/29/18	2014 CHEV FUEL	11/29/18	\$169.32	\$169.32	10-20-63540	2014 GMC -	\$0.00	(\$4,460.54)
510824	11/29/18	FUEL FOR 2013 FREIGHTLINER	11/29/18	\$390.64	\$390.64	10-20-63560	2013 FREIGHTLINER	\$0.00	(\$21,265.81)
510826	11/29/18	F150 FUEL	11/29/18	\$169.32	\$169.32	10-20-63580	2009 FORD 1/2 TON -	\$0.00	(\$3,936.09)
510826	11/29/18	CHEV TRUCK FUEL	11/29/18	\$169.32	\$169.32	10-20-63600	2015 GMC-	\$0.00	(\$3,573.11)
510826	11/29/18	LAWN EQUIPMENT-MAT/SUPPLIES	11/29/18	\$56.45	\$56.45	10-20-63740	LAWN EQUIPMENT-	\$0.00	(\$4,156.42)
9030 510444 718	11/29/18	VIANET INTERNET SOLUTIONS, 128 LARCH STREET, SUDBURY, ON, P3E 5J8	11/29/18	\$61.05	\$61.05	10-20-63060	PUBLIC WORKS-	\$0.00	(\$49,263.55)
10077 7723.01	11/29/18	JADE EQUIPMENT CO. LTD., 47 FOREST PLAIN ROAD, ORO-MEDONTE, ON, L3V0R4	11/29/18	\$417.47	\$417.47	10-20-63660	99 GRADER-	\$0.00	(\$29,949.78)
10280		CRD CREIGHTON, 2222 DREW ROAD, MISSISSAUGA, ON,			\$417.47				
S168013	11/29/18	PLOW SPRINGS	11/29/18	\$1,197.68	\$1,197.68	10-20-63520	2011 FREIGHTLINER-	\$0.00	(\$18,068.17)
Total PUBLIC WORKS									
<u>ENVIRONMENT</u>									
8806 510824	11/29/18	JIM MOORE PETROLEUM, 66 GIBSON STREET, P.O. BOX 508, NORTH BAY, ON, P1B 8J1	11/29/18	\$390.66	\$390.66	10-25-64830	GARBAGE VEHICLE	\$0.00	(\$17,525.75)
Total ENVIRONMENT									
<u>WATER</u>									
9030 510444 718	11/29/18	VIANET INTERNET SOLUTIONS, 128 LARCH STREET, SUDBURY, ON, P3E 5J8	11/29/18	\$76.30	\$76.30	10-30-64510	WATER PUMPHOUSE-	\$0.00	(\$16,272.94)
Total WATER									
<u>HISTORICAL & CULTURE</u>									
10135 18-24	11/29/18	GREG WILCOX, 432 OUELLETTE ROAD, CORBEIL, ON, P0H1K0	11/29/18	\$329.61	\$329.61	10-65-66030	TROUT CREEK SENIOR	\$0.00	(\$1,341.33)
Total HISTORICAL & CULTURE									

12/29/2018 3:11pm

**Municipality of Powassan
A/P Preliminary Cheque Run**

InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
PLANNING & DEVELOPMENT¹¹									
9769	11/29/18	MUNICIPAL PLANNING SERVICES, 18 TAYLOR DRIVE, BARRIE, ON, L4N 8K7	11/29/18	\$40.70	\$40.70	10-70-68005	PLANNING	\$0.00	(\$14,502.47)
3306	11/29/18	OSBOURNE ST SITE PLAN AGREEMENT	11/29/18	\$101.76	\$101.76	10-70-68005	PLANNING	\$0.00	(\$14,502.47)
3445	11/29/18	ECKENVILLER MV	11/29/18	\$122.11	\$122.11	10-70-68005	PLANNING	\$0.00	(\$14,502.47)
3446	11/29/18	ULBL MV	11/29/18	\$447.74	\$447.74	10-70-68005	PLANNING	\$0.00	(\$14,502.47)
3447	11/29/18	POWASSAN GAS STATION ZBA	11/29/18	\$712.31	\$712.31				
Total PLANNING & DEVELOPMENT									
TROUT CREEK COMMUNITY CENTRE									
8862		MOORE PROPANE LIMITED, 56 GIBSON ST, NORTH BAY , ON, P1B 8Z4							
777591	11/29/18	PROPANE	11/29/18	\$81.96	\$81.96	10-75-61800	SUPPLIES	\$0.00	(\$3,451.46)
779252	11/29/18	PROPANE	11/29/18	\$26.85	\$26.85	10-75-61800	SUPPLIES	\$0.00	(\$3,451.46)
781506	11/29/18	PROPANE	11/29/18	\$53.73	\$53.73	10-75-61800	SUPPLIES	\$0.00	(\$3,451.46)
9030		VIANET INTERNET SOLUTIONS, 128 LARCH STREET, SUDBURY, ON, P3E 5J8							
510444	11/29/18	TCCC INTERNET	11/29/18	\$59.99	\$59.99	10-75-61550	TELEPHONE & FAX	\$0.00	(\$1,761.42)
9176		ORKIN CANADA, 5840 FALBOURNE ST, MISSISSAUGA, ON, L5R 4B5							
8952816	11/29/18	MAINTENANCE-PEST CONTROL	11/29/18	\$107.50	\$107.50	10-75-61820	MAINTENANCE	\$0.00	(\$18,825.47)
Total TROUT CREEK COMMUNITY CENTRE									
SPORTSPLEX									
8862		MOORE PROPANE LIMITED, 56 GIBSON ST, NORTH BAY , ON, P1B 8Z4							
777590	11/29/18	PROPANE REFILL	11/29/18	\$109.29	\$109.29	10-80-61930	ZAMBONI-REPAIRS &	\$0.00	(\$14,025.60)
779250	11/29/18	PROPANE REFILL	11/29/18	\$54.64	\$54.64	10-80-61930	ZAMBONI-REPAIRS &	\$0.00	(\$14,025.60)
781505	11/29/18	PROPANE REFILL	11/29/18	\$80.60	\$80.60	10-80-61930	ZAMBONI-REPAIRS &	\$0.00	(\$14,025.60)
9079		PETTY CASH, , , , ,							
DEC 6 2018	11/29/18	FLOAT	11/29/18	\$200.00	\$200.00	10-80-61555	OFFICE EXPENSES	\$0.00	(\$4,746.83)
Total SPORTSPLEX									
				Total Bills To Pay:					
				\$33,111.27					

[illegible]

Municipality of Powassan
A/P Preliminary Cheque Run
(Council Approval Report)

Vendor
InvoiceNumber **Date**
GENERAL GOVERNMENT

Description**Due Date****Invoice Amt****Approved Amt****Account Number****Account Description****Budgeted \$****YTD Balance**

8792 HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3
 200210054174 12/18 12/11/18 HYDRO @ 250 CLARK 12/11/18 \$2,390.03

8945 PUROLATOR COURIER LIMITED, P.O. BOX 4800 STATION MAIN, CONCORD, ON, L4K 0K1
 439858380 12/11/18 COURIER \$46.95
 439926433 12/11/18 COURIER \$32.50

8946 R&D RECYCLING, 1926 Hwy 17 WEST, NORTH BAY, ON, P1B 8G5
 135816 12/11/18 A/R OTHER MAPLE RIDGE RECYCLING 12/11/18 \$100.00

8962 ROGERS AT&T, P.O. BOX 9100, DON MILLS, ON, M3C 3P9
 1952579979 12/11/18 ROGERS CELL SERVICE 12/11/18 \$28.17
 1952579979 12/11/18 HALL 12/11/18 \$394.41
 1952579979 12/11/18 R GLABB-CELL 12/11/18 \$7.97
 1952579979 12/11/18 P.MCISAAC - CELL 12/11/18 \$84.04
 1952579979 12/11/18 TED WEILER CELL 12/11/18 \$0.00
 1952579979 12/11/18 LESLEY CELL 12/11/18 \$20.61
 1952579979 12/11/18 MAUREEN CELL 12/11/18 \$36.72
 1952579979 12/11/18 PROG COORDINATOR PHONE 12/11/18 \$98.51

8972 RUSSELL, CHRISTIE, LLP, 505 MEMORIAL AVENUE, BOX 158, ORILLIA, ON, L3V 6J3
 73104051 12/11/18 CLARK ST LEGAL 12/11/18 \$1,138.44
 73104052 12/11/18 CLARK ST LEGAL 12/11/18 \$1,765.23

9080 RECEIVER GENERAL - PAYROLL DEDUCTIONS, ...
 PR934 12/05/18 Payroll from 11/17/2018 to 12/1/2018 12/05/18 \$7,070.83
 PR934 12/05/18 Payroll from 11/17/2018 to 12/1/2018 12/05/18 \$3,214.88
 PR934 12/05/18 Payroll from 11/17/2018 to 12/1/2018 12/05/18 \$1,104.33
 PR934 12/05/18 Payroll from 11/17/2018 to 12/1/2018 12/05/18 \$3,040.80

9354 PENNEY & COMPANY, BOX 87, POWASSAN, ON, P0H 1Z0
 8740 12/11/18 PORTFILIOS 12/11/18 \$692.47

9720 TERRY LANG COMPUTER CONSULTING, 133 CLOVERBRAE CRES., NORTH BAY, ON, P1A 4J4
 2018041 12/11/18 COMPUTER 12/11/18 \$5,615.13
 2018041 12/11/18 COMPUTER 12/11/18 \$1,068.87

9758 BELL TV, P.O. BOX 3250, STATION DON MILLS, NORTH YORK, ON, M3C 4C9
 845520060017196 12/11/18 A/R SPORTSPLEX CURLING CLUB SHARE SAT 12/11/18 \$53.08
 845520060023063 12/11/18 BELL TV - FITNESS CENTRE 12/11/18 \$78.34

Total GENERAL GOVERNMENT

\$31,565.27

250 CLARK-BUILDING

10-10-61753

\$2,390.03

\$2,390.03

10-10-61753

250 CLARK-BUILDING

\$0.00

(\$249,490.50)

POSTAGE/COURIER/COPI
POSTAGE/COURIER/COPI10-10-61600
10-10-61600\$46.95
\$32.50\$46.95
\$32.5010-10-61600
10-10-61600POSTAGE/COURIER/COPI
POSTAGE/COURIER/COPI\$0.00
\$0.00(\$23,574.45)
(\$23,574.45)

A/R OTHER

10-10-24500

\$100.00

\$100.00

10-10-24500

A/R OTHER

\$0.00

(\$94,691.11)

COUNCIL OTHER
COUNCIL OTHER
R GLABB-COUNCIL
P.MCISAAC-MAYOR
TED WEILER COUNCIL
TELEPHONE & FAX
TELEPHONE & FAX
250 CLARK-PROGRAM10-10-61020
10-10-61020
10-10-61025
10-10-61026
10-10-61029
10-10-61550
10-10-61550
10-10-61754\$28.17
\$394.41
\$7.97
\$84.04
\$0.00
\$20.61
\$36.72
\$98.51\$28.17
\$394.41
\$7.97
\$84.04
\$0.00
\$20.61
\$36.72
\$98.5110-10-61020
10-10-61020
10-10-61025
10-10-61026
10-10-61029
10-10-61550
10-10-61550
10-10-61754COUNCIL OTHER
COUNCIL OTHER
R GLABB-COUNCIL
P.MCISAAC-MAYOR
TED WEILER COUNCIL
TELEPHONE & FAX
TELEPHONE & FAX
250 CLARK-PROGRAM\$0.00
\$0.00
\$0.00
\$0.00
\$0.00
\$0.00
\$0.00
\$0.00(\$2,212.14)
(\$2,212.14)
(\$4,019.09)
(\$8,704.35)
(\$2,000.75)
(\$7,387.95)
(\$7,387.95)
(\$15,124.44)AUDIT & LEGAL
AUDIT & LEGAL10-10-61560
10-10-61560\$1,138.44
\$1,765.23\$1,138.44
\$1,765.2310-10-61560
10-10-61560AUDIT & LEGAL
AUDIT & LEGAL\$0.00
\$0.00(\$35,280.49)
(\$35,280.49)A/P FIT
A/P PIT
A/P EI
A/P CPP10-10-33200
10-10-33210
10-10-33220
10-10-33230\$7,070.83
\$3,214.88
\$1,104.33
\$3,040.80\$7,070.83
\$3,214.88
\$1,104.33
\$3,040.8010-10-33200
10-10-33210
10-10-33220
10-10-33230A/P FIT
A/P PIT
A/P EI
A/P CPP\$0.00
\$0.00
\$0.00
\$0.00(\$2,894.96)
(\$1,382.76)
(\$1,283.96)
(\$2,460.98)

OFFICE SUPPLIES

10-10-61540

\$692.47

\$692.47

10-10-61540

OFFICE SUPPLIES

\$0.00

(\$19,979.28)

COMPUTERS
250 CLARK-PROGRAM10-10-61570
10-10-61754\$5,615.13
\$1,068.87\$5,615.13
\$1,068.8710-10-61570
10-10-61754COMPUTERS
250 CLARK-PROGRAM\$0.00
\$0.00(\$80,545.04)
(\$15,124.44)A/R SPORTSPLEX
FITNESS CENTRE@25010-10-23550
10-10-61757\$53.08
\$78.34\$53.08
\$78.3410-10-23550
10-10-61757A/R SPORTSPLEX
FITNESS CENTRE@250\$0.00
\$0.00(\$1,853.05)
(\$15,779.16)

Municipality of Powassan
A/P Preliminary Cheque Run
(Council Approval Report)

InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
FIRE DEPARTMENT									
8962	ROGERS AT&T, P.O. BOX 9100, DON MILLS , ON, M3C 3P9								
1952579979	12/11/18	DEPT FIRE CHIEF CELL	12/11/18	\$21.40	\$21.40	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$55,061.47)
1952579979	12/11/18	FIRE CHIEF CELL	12/11/18	\$22.22	\$22.22	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$55,061.47)
					\$43.62				
9059	BELL CANADA, PO BOX 9000, NORTH YORK, ON, M3C 2X7								
7057235253	12/11/18	TC FIRE HALL PHONE	12/11/18	\$75.17	\$75.17	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$55,061.47)
					\$75.17				
9720	TERRY LANG COMPUTER CONSULTING, 133 CLOVERBRAE CRES., NORTH BAY, ON, P1A 4J4								
2018041	12/11/18	COMPUTER	12/11/18	\$2,319.91	\$2,319.91	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$55,061.47)
					\$2,319.91				
					\$2,438.70				
Total FIRE DEPARTMENT									
PUBLIC WORKS									
8792	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO , ON, M5W 3L3								
200066782851	12/11/18	STREET LIGHTING-HYDRO	12/11/18	\$1,146.27	\$1,146.27	10-20-63020	STREET LIGHTING-HYDRO	\$0.00	(\$11,944.74)
200125222321	12/11/18	PUBLIC WORKS BLDGS UTILITIES HYDRO	12/11/18	\$34.80	\$34.80	10-20-63062	PUBLIC WORKS BLDGS	\$0.00	(\$19,437.25)
					\$1,181.07				
8897	NORTHERN UNIFORM SERVICE, 2230 ALGONQUIN ROAD, SUDBURY , ON, P3E 4Z6								
147952	12/11/18	PW UNIFORM RENTALS	12/11/18	\$216.30	\$216.30	10-20-63060	PUBLIC WORKS-	\$0.00	(\$49,451.53)
151298	12/11/18	PW UNIFORM RENTALS	12/11/18	\$216.30	\$216.30	10-20-63060	PUBLIC WORKS-	\$0.00	(\$49,451.53)
154662	12/11/18	PW UNIFORM RENTALS	12/11/18	\$216.30	\$216.30	10-20-63060	PUBLIC WORKS-	\$0.00	(\$49,451.53)
157962	12/11/18	PW UNIFORM RENTALS	12/11/18	\$216.30	\$216.30	10-20-63060	PUBLIC WORKS-	\$0.00	(\$49,451.53)
161328	12/11/18	PW UNIFORM RENTALS	12/11/18	\$216.30	\$216.30	10-20-63060	PUBLIC WORKS-	\$0.00	(\$49,451.53)
164711	12/11/18	PW UNIFORM RENTALS	12/11/18	\$216.30	\$216.30	10-20-63060	PUBLIC WORKS-	\$0.00	(\$49,451.53)
168132	12/11/18	PW UNIFORM RENTALS	12/11/18	\$199.08	\$199.08	10-20-63060	PUBLIC WORKS-	\$0.00	(\$49,451.53)
171746	12/11/18	PW UNIFORM RENTALS	12/11/18	\$190.42	\$190.42	10-20-63060	PUBLIC WORKS-	\$0.00	(\$49,451.53)
175268	12/11/18	PW UNIFORM RENTALS	12/11/18	\$207.73	\$207.73	10-20-63060	PUBLIC WORKS-	\$0.00	(\$49,451.53)
179196	12/11/18	PW UNIFORM RENTALS	12/11/18	\$190.42	\$190.42	10-20-63060	PUBLIC WORKS-	\$0.00	(\$49,451.53)
182690	12/11/18	PW UNIFORM RENTALS	12/11/18	\$216.38	\$216.38	10-20-63060	PUBLIC WORKS-	\$0.00	(\$49,451.53)
					\$2,301.83				
8962	ROGERS AT&T, P.O. BOX 9100, DON MILLS , ON, M3C 3P9								
1952579979	12/11/18	ROGERS CELL SERVICE	12/11/18	\$20.61	\$20.61	10-20-63060	PUBLIC WORKS-	\$0.00	(\$49,451.53)
1952579979	12/11/18	PW CELL	12/11/18	\$20.75	\$20.75	10-20-63065	PUBLIC WORKS MAT &	\$0.00	(\$3,668.56)
1952579979	12/11/18	PW CELL	12/11/18	\$5.09	\$5.09	10-20-63065	PUBLIC WORKS MAT &	\$0.00	(\$3,668.56)
1952579979	12/11/18	PUBLIC WORKS SURFACE TABLET	12/11/18	\$20.61	\$20.61	10-20-63065	PUBLIC WORKS MAT &	\$0.00	(\$3,668.56)
1952579979	12/11/18	PUBLIC WORKSCELL	12/11/18	\$5.09	\$5.09	10-20-63065	PUBLIC WORKS MAT &	\$0.00	(\$3,668.56)
					\$72.15				
8982	SPECTRUM TELECOM GROUP LTD, 132 IMPERIAL ROAD, NORTH BAY , ON, P1A 4M5								
C1084672	12/11/18	PW RADIO AIR TIME	12/11/18	\$356.16	\$356.16	10-20-63060	PUBLIC WORKS-	\$0.00	(\$49,451.53)
					\$356.16				
					\$3,911.21				
Total PUBLIC WORKS									

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A/P Preliminary Cheque Run
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InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
ENVIRONMENT									
8946 135816	12/11/18	R&D RECYCLING, 1926 Hwy 17 WEST, NORTH BAY, ON, P1B 8G5 MONTHLY RECYCLING CONTRACT	12/11/18	\$5,775.79	\$5,775.79	10-25-64940	RECYCLING PROGRAM	\$0.00	(\$59,105.09)
8962 1952579979	12/11/18	ROGERS AT&T, P.O. BOX 9100, DON MILLS, ON, M3C 3P9 LANDFILL SITE-CELL	12/11/18	\$5.14	\$5,775.79	10-25-64910	LANDFILL SITE-	\$0.00	(\$32,222.85)
					\$5.14				
					\$5,780.93				
Total ENVIRONMENT									
8792 200003755079	12/11/18	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3 WATER PUMPHOUSE-MAT/SUPPLIES HYDRO	12/11/18	\$1,121.21	\$1,121.21	10-30-64510	WATER PUMPHOUSE-	\$0.00	(\$16,425.54)
8907 108539	12/11/18	ONTARIO CLEAN WATER AGENCY, WATER PARK PLACE, 1 YONGE STREET, SUITE 1700, TORONTO, ON, M5E 1E5 WATER SERVICE	12/11/18	\$8,099.92	\$1,121.21	10-30-64720	WATER-OCWA	\$0.00	(\$80,999.20)
					\$8,099.92				
					\$9,221.13				
Total WATER									
SEWER									
8907 108539	12/11/18	ONTARIO CLEAN WATER AGENCY, WATER PARK PLACE, 1 YONGE STREET, SUITE 1700, TORONTO, ON, M5E 1E5 WWT LAGOON	12/11/18	\$5,220.75	\$5,220.75	10-40-64120	SEWERS-OCWA	\$0.00	(\$52,207.50)
					\$5,220.75				
					\$5,220.75				
Total SEWER									
BUILDING DEPARTMENT									
9684 NOV 2018	12/11/18	MARK MARTIN, RR # 1, HWY 534 # 5046, NIPISSING, ON, P0H 1W0 PHONE AND MILEAGE	12/11/18	\$108.70	\$108.70	10-45-62710	BUILDING INSPECTOR-	\$0.00	(\$4,100.21)
					\$108.70				
					\$108.70				
Total BUILDING DEPARTMENT									
PROTECTION TO PERSONS & PROPERTY									
8962 1952579979	12/11/18	ROGERS AT&T, P.O. BOX 9100, DON MILLS, ON, M3C 3P9 BY-LAW CELL	12/11/18	\$56.94	\$56.94	10-50-62580	BY-LAW ENFORCEMENT	\$0.00	(\$5,607.57)
					\$56.94				
9962 61183300	12/11/18	EMPLOYEE DENTAL	12/11/18	\$64.00	\$64.00	10-50-62580	BY-LAW ENFORCEMENT	\$0.00	(\$5,607.57)
61183300 1	12/11/18	DENTAL	12/11/18	\$124.00	\$124.00	10-50-62580	BY-LAW ENFORCEMENT	\$0.00	(\$5,607.57)
DEC 6 2018	12/11/18	MILEAGE	12/11/18	\$170.00	\$170.00	10-50-62580	BY-LAW ENFORCEMENT	\$0.00	(\$5,607.57)
10098 1325	12/11/18	KEVIN LOY, 189 GENESEE LAKE ROAD, POWASSAN, ON, P0H1Z0 DISCONNECT LIFT ELECTRICAL	12/11/18	\$172.99	\$172.99	10-50-62565	ACCESSIBILITY	\$0.00	\$0.00
					\$172.99				

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Municipality of Powassan
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InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
Total PROTECTION TO PERSONS & PROPERTY									
					\$587.93				
RECREATION									
8792	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3								
200097470823	12/18 12/11/18 PARKS-MAT/SUPPLIES HYDRO		12/11/18	\$118.20	\$118.20	10-55-67010	PARKS-MAT/SUPPLIES	\$0.00	(\$5,404.80)
200087941884	12/18 12/11/18 POOL-MATERIAL & SUPPLIES HYDRO		12/11/18	\$141.70	\$141.70	10-55-67110	POOL-MATERIAL &	\$0.00	(\$24,448.80)
					\$259.90				
8962	ROGERS AT&T, P.O. BOX 9100, DON MILLS, ON, M3C 3P9		12/11/18	\$20.61	\$20.61	10-55-67610	RECREATION-ADMIN-	\$0.00	(\$159.22)
1952579979	12/11/18 REC/GAP CELL				\$20.61				
					\$280.51				
Total RECREATION									
					\$540.67			\$0.00	(\$25,168.22)
HISTORICAL & CULTURE									
8792	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3		12/11/18	\$540.67	\$540.67	10-65-67680	POWASSAN LEGION	\$0.00	(\$1,670.94)
200204347544	12/18 12/11/18 POWASSAN LEGION EXPENSE				\$540.67				
9059	BELL CANADA, PO BOX 9000, NORTH YORK, ON, M3C 2X7		12/11/18	\$64.02	\$64.02	10-65-66030	TROUT CREEK SENIOR	\$0.00	
7057235606	12/18 12/11/18 PHONE BILL TROUT CREEK SENIOR				\$64.02				
	FRIENDSHIP HALL				\$64.02				
					\$604.69				
Total HISTORICAL & CULTURE									
					\$1,990.03			\$0.00	(\$17,888.59)
TROUT CREEK COMMUNITY CENTRE									
8792	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3		12/11/18	\$1,990.03	\$1,990.03	10-75-61610	HYDRO	\$0.00	(\$1,881.40)
200116322165	12/18 12/11/18 HYDRO				\$1,990.03				
8962	ROGERS AT&T, P.O. BOX 9100, DON MILLS, ON, M3C 3P9		12/11/18	\$357.80	\$357.80	10-75-61550	TELEPHONE & FAX	\$0.00	(\$1,881.40)
1952579979	12/11/18 DALE CELL				\$357.80				
9059	BELL CANADA, PO BOX 9000, NORTH YORK, ON, M3C 2X7		12/11/18	\$62.34	\$62.34	10-75-61550	TELEPHONE & FAX	\$0.00	(\$1,881.40)
7057235372	12/18 12/11/18 TELEPHONE & FAX				\$62.34				
9720	TERRY LANG COMPUTER CONSULTING, 133 CLOVERBRAE CRES., NORTH BAY, ON, P1A 4J4		12/11/18	\$270.16	\$270.16	10-75-61820	MAINTENANCE	\$0.00	(\$22,044.82)
2018041	12/11/18 COMPUTER				\$270.16				
					\$270.16				
9925	SHAW DIRECT SATELLITE, PO BOX 2530 STN M, CALGARY, AB, T2P 0C2		12/11/18	\$60.88	\$60.88	10-75-61800	SUPPLIES	\$0.00	(\$3,614.00)
20023688039	12/18 12/11/18 SUPPLIES				\$60.88				
					\$2,741.21				
Total TROUT CREEK COMMUNITY CENTRE									

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Municipality of Powassan
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Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
SPORTSPLEX										
8792 200097443945	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3	12/11/18	12/11/18 HYDRO		\$159.32	\$159.32	10-80-61610	HYDRO	\$0.00	(\$88,519.49)
8962 1952579979	ROGERS AT&T, P.O. BOX 9100, DON MILLS, ON, M3C 3P9	12/11/18	12/11/18 MIKE CELL		\$60.36	\$60.36	10-80-61550	TELEPHONE & FAX	\$0.00	(\$783.36)
9107 DEC 11 2018	THE BEER STORE, ...	12/11/18	12/11/18 BEER FOR TRIVIAL BAR		\$571.94	\$571.94	10-80-61983	SPORTSPLEX	\$0.00	(\$8,844.91)
9758 845520060017196	BELL TV, P.O. BOX 3250, STATION DON MILLS, NORTH YORK, ON, M3C 4C9	12/11/18	12/11/18 OFFICE EXPENSES SATELLITE TV		\$52.18	\$52.18	10-80-61555	OFFICE EXPENSES	\$0.00	(\$4,946.83)
Total SPORTSPLEX						\$843.80				
Total Bills To Pay:						\$63,304.83				

A/P Preliminary Cheque Run (Council Approval Report)

InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
9102 2018	12/11/18	ROGER GLABB, BOX 457, 566 VALLEY VIEW RD W, POWASSAN, ON, P0H 1Z0 NOMINATION REFUND	12/11/18	\$100.00	\$100.00	10-10-61040	ELECTIONS	\$0.00	(\$14,133.94)
9123 2018	12/11/18	MARKUS WAND, RR # 4, POWASSAN, ON, P0H 1Z0 NOMINATION REFUND	12/11/18	\$100.00	\$100.00	10-10-61040	ELECTIONS	\$0.00	(\$14,133.94)
9266 2275	12/11/18	DUDLEY INSTALLATIONS LTD., 132B BEAR CREEK ROAD, CALLANDER, ON, P0H 1H0 INSTALL NEW FLAGS	12/11/18	\$620.74	\$620.74	10-10-61640	OFFICE & EQUIPMENT	\$0.00	(\$10,911.08)
9378 45075	12/12/18	BEATTY PRINTING, 661 CASSELLS STREET, NORTH BAY, ON, P1B 4A1 CHRISTMAS CARDS	12/12/18	\$340.90	\$340.90	10-10-61020	COUNCIL OTHER	\$0.00	(\$2,634.72)
9585 2018	12/11/18	DAVE BRITTON, BOX 333, 20 VALLEY VIEW DR E, POWASSAN, ON, P0H 1Z0 NOMINATION REFUND	12/11/18	\$100.00	\$100.00	10-10-61040	ELECTIONS	\$0.00	(\$14,133.94)
9653 16694 16738 16766	12/11/18	PURDON'S HEATING & ELECTRICAL INC, 487 MAIN ST, P.O. BOX 145, POWASSAN, ON, P0H 1Z0 TOILET REPAIRS PLUGGED TOILET SHOWER REPAIRS	12/11/18 12/11/18 12/11/18	\$233.39 \$91.58 \$91.58	\$233.39 \$91.58 \$91.58	10-10-61753 10-10-61753 10-10-61757	250 CLARK-BUILDING 250 CLARK-BUILDING FITNESS CENTRE@250	\$0.00 \$0.00 \$0.00	(\$251,880.53) (\$251,880.53) (\$15,857.50)
9761 13374	12/12/18	APPLITECK INC, 58 CHISWICK LINE, BOX 747, POWASSAN, ON, P0H 1Z0 BANNER HANGERS	12/12/18	\$1,414.45	\$1,414.45	10-10-68410	BIA-MAT/SUPPLIES	\$0.00	(\$2,385.94)
9859 184	12/12/18	SMOKE N' SPURS FESTIVAL, P.O. BOX 747, 111 PURDON LINE, POWASSAN, ON, P0H 1Z0 SMOKEN SPURS ADS	12/12/18	\$1,170.03	\$1,170.03	10-10-61055	FESTIVAL'S	\$0.00	(\$3,431.46)
9977 1124	12/12/18	POWASSAN FLOWERS, P.O. BOX 130, 531 MAIN ST, POWASSAN, ON, P0H 1Z0 K WAND FLOWERS	12/12/18	\$101.76	\$101.76	10-10-61020	COUNCIL OTHER	\$0.00	(\$2,634.72)
10082 292880 292880	12/11/18	BRAD'S JANITORIAL SERVICES, 2059 MAPLE HILL RD, POWASSAN, ON, P0H1Z0 CLEANING CLEANING	12/11/18 12/11/18	\$1,221.12 \$427.39	\$1,221.12 \$427.39	10-10-61753 10-10-61757	250 CLARK-BUILDING FITNESS CENTRE@250	\$0.00 \$0.00	(\$251,880.53) (\$15,857.50)
10089 9696 9696	12/11/18	HELIX, P.O. BOX 343, CALLANDER, ON, P0H1H0 HST 5% HST recoverable	12/11/18 12/11/18	\$89.08 \$111.17	\$89.08 \$111.17	10-10-24120 10-10-24125	A/R-FEDERAL HST- 5% A/R HST 8% (6.24)	\$0.00 \$0.00	(\$78,838.54) (\$133,431.72)
10172 2-368-83512	12/12/18	FEDERAL EXPRESS CANADA CORPORATION, PO BOX 4626 TORONTO STN A, TORONTO, ON, M5W 5B4 KEY FOB DUTY	12/12/18	\$128.38	\$128.38	10-10-61757	FITNESS CENTRE@250	\$0.00	(\$15,857.50)
10218 8015	12/12/18	OLEY'S, 788 MAIN ST, POWASSAN, ON, YARD CLEAN UP 143 MAIN ST 3201502	12/12/18	\$4,152.15	\$4,152.15	10-10-24500	A/R OTHER	\$0.00	(\$92,011.69)
10236 53462351	12/12/18	XEROX CANADA LTD., P.O. BOX 4539 STN A, TORONTO, ON, M5W 4P5 PER COPY CHARGE	12/12/18	\$30.20	\$30.20	10-10-61600	POSTAGE/COURIER/COPI	\$0.00	(\$23,653.90)

***Municipality of Powassan
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Municipality of Powassan
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InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
\$442.88									
8743	E.S. HUBBELL & SONS LTD., 300 KIRKPATRICK ST, NORTH BAY , ON, P1B 8G5		12/11/18	\$2,041.80	\$2,041.80	10-20-63420	WINTER CONTROL-	\$0.00	(\$44,624.84)
1015680	12/11/18 CARBIDE ICE BLADES								
\$2,041.80									
8799	J & J EQUIPMENT REPAIR, 84 CHISWICK LINE, RR # 1, POWASSAN, ON, P0H 1Z0		12/12/18	\$48.79	\$48.79	10-20-63620	710 BACKHOE-	\$0.00	(\$2,907.97)
71341	12/12/18 SLOW MOVING SIGN, OIL						TRACKLESS-KUBOTA-	\$0.00	(\$531.22)
16547	12/12/18 HEATER REPAIRS								
\$598.29									
8806	JIM MOORE PETROLEUM, 66 GIBSON STREET, P.O. BOX 508, NORTH BAY , ON, P1B 8J1		12/11/18	\$225.69	\$225.69	10-20-63505	2014 FREIGHTLINER-	\$0.00	(\$15,596.13)
511201	12/11/18 FUEL FOR 2014 FREIGHTLINER					10-20-63505	2014 FREIGHTLINER-	\$0.00	(\$15,596.13)
511818	12/12/18 FUEL FOR 2014 FREIGHTLINER		12/12/18	\$172.74	\$172.74	10-20-63520	2011 FREIGHTLINER-	\$0.00	(\$21,111.37)
511201	12/11/18 FUEL FOR 2011 FREIGHTLINER		12/11/18	\$225.69	\$225.69	10-20-63520	2011 FREIGHTLINER-	\$0.00	(\$21,111.37)
511818	12/12/18 FUEL FOR 2011 FREIGHTLINER		12/12/18	\$172.74	\$172.74	10-20-63540	2014 GMC -	\$0.00	(\$4,629.86)
511820	12/12/18 2014 CHEV FUEL		12/12/18	\$13.13	\$13.13	10-20-63560	2013 FREIGHTLINER	\$0.00	(\$21,656.45)
511201	12/11/18 FUEL FOR 2013 FREIGHTLINER		12/11/18	\$225.70	\$225.70	10-20-63560	2013 FREIGHTLINER	\$0.00	(\$21,656.45)
511818	12/12/18 FUEL FOR 2013 FREIGHTLINER		12/12/18	\$172.72	\$172.72	10-20-63580	2009 FORD 1/2 TON -	\$0.00	(\$4,105.41)
511820	12/12/18 F150 FUEL		12/12/18	\$13.13	\$13.13	10-20-63600	2015 GMC-	\$0.00	(\$3,742.43)
511820	12/12/18 CHEV TRUCK FUEL		12/12/18	\$13.13	\$13.13	10-20-63620	710 BACKHOE-	\$0.00	(\$2,907.97)
510825	12/12/18 FUEL FOR 710 BACKHOE		12/12/18	\$84.55	\$84.55	10-20-63620	710 BACKHOE-	\$0.00	(\$2,907.97)
510952	12/12/18 FUEL FOR 710 BACKHOE		12/12/18	\$11.25	\$11.25	10-20-63620	710 BACKHOE-	\$0.00	(\$2,907.97)
511202	12/11/18 FUEL FOR 710 BACKHOE		12/11/18	\$9.68	\$9.68	10-20-63620	710 BACKHOE-	\$0.00	(\$2,907.97)
511427	12/11/18 FUEL FOR 710 BACKHOE		12/11/18	\$19.98	\$19.98	10-20-63620	710 BACKHOE-	\$0.00	(\$2,907.97)
511819	12/12/18 FUEL FOR 710 BACKHOE		12/12/18	\$6.90	\$6.90	10-20-63620	710 BACKHOE-	\$0.00	(\$2,907.97)
510825	12/12/18 CAT420 FUEL		12/12/18	\$253.67	\$253.67	10-20-63626	BACKHOE CAT420	\$0.00	(\$6,916.20)
510952	12/12/18 CAT420 FUEL		12/12/18	\$33.76	\$33.76	10-20-63626	BACKHOE CAT420	\$0.00	(\$6,916.20)
511202	12/11/18 CAT420 FUEL		12/11/18	\$29.04	\$29.04	10-20-63626	BACKHOE CAT420	\$0.00	(\$6,916.20)
511427	12/11/18 CAT420 FUEL		12/11/18	\$59.93	\$59.93	10-20-63626	BACKHOE CAT420	\$0.00	(\$6,916.20)
511819	12/12/18 CAT420 FUEL		12/12/18	\$20.70	\$20.70	10-20-63626	BACKHOE CAT420	\$0.00	(\$6,916.20)
510825	12/12/18 FUEL FOR 96 BACKHOE		12/12/18	\$84.55	\$84.55	10-20-63640	96 BACKHOE-	\$0.00	(\$4,624.40)
510952	12/12/18 FUEL FOR 96 BACKHOE		12/12/18	\$11.25	\$11.25	10-20-63640	96 BACKHOE-	\$0.00	(\$4,624.40)
511202	12/11/18 FUEL FOR 96 BACKHOE		12/11/18	\$9.68	\$9.68	10-20-63640	96 BACKHOE-	\$0.00	(\$4,624.40)
511427	12/11/18 FUEL FOR 96 BACKHOE		12/11/18	\$19.98	\$19.98	10-20-63640	96 BACKHOE-	\$0.00	(\$4,624.40)
511819	12/12/18 FUEL FOR 96 BACKHOE		12/12/18	\$6.90	\$6.90	10-20-63660	99 GRADER-	\$0.00	(\$30,367.25)
510825	12/12/18 FUEL FOR GRADER		12/12/18	\$422.79	\$422.79	10-20-63660	99 GRADER-	\$0.00	(\$30,367.25)
510952	12/12/18 FUEL FOR GRADER		12/12/18	\$56.26	\$56.26	10-20-63660	99 GRADER-	\$0.00	(\$30,367.25)
511202	12/11/18 FUEL FOR GRADER		12/11/18	\$48.41	\$48.41	10-20-63660	99 GRADER-	\$0.00	(\$30,367.25)
511427	12/11/18 FUEL FOR GRADER		12/11/18	\$99.88	\$99.88	10-20-63660	99 GRADER-	\$0.00	(\$30,367.25)
511819	12/12/18 FUEL FOR GRADER		12/12/18	\$34.50	\$34.50	10-20-63660	99 GRADER-	\$0.00	(\$30,367.25)
511820	12/12/18 LAWN EQUIPMENT-MAT/SUPPLIES		12/12/18	\$4.37	\$4.37	10-20-63740	LAWN EQUIPMENT-	\$0.00	(\$4,212.87)
\$2,562.70									
8823	LEWIS MOTOR SALES (NORTH BAY), HWY #11 & HWY #17, P.O. BOX 1257, NORTH BAY , ON, P1B 8K5		12/11/18	\$134.32	\$134.32	10-20-63060	PUBLIC WORKS-	\$0.00	(\$52,130.13)
320295	12/11/18 LOG BOOKS								
\$134.32									
8912	OSHELL'S VALU-MART, P.O. BOX 322, POWASSAN , ON, P0H 1Z0		12/11/18	\$56.28	\$56.28	10-20-63065	PUBLIC WORKS MAT &	\$0.00	(\$3,720.10)
24035	12/11/18 LUNCH ROOM CLEANING								
\$56.28									
8927	POWASSAN HOME HARDWARE & AUTO PARTS, P.O. BOX 148, POWASSAN , ON, P0H 1Z0		12/12/18	\$298.17	\$298.17	10-20-63060	PUBLIC WORKS-	\$0.00	(\$52,130.13)
24146	12/12/18 PAINT					10-20-63060	PUBLIC WORKS-	\$0.00	(\$52,130.13)
24188	12/12/18 NUT DRIVER		12/12/18	\$22.37	\$22.37	10-20-63060	PUBLIC WORKS-	\$0.00	(\$52,130.13)
24195	12/12/18 PAINT		12/12/18	\$25.42	\$25.42	10-20-63060	PUBLIC WORKS-	\$0.00	(\$52,130.13)
24208	12/12/18 CAUTION TAPE		12/12/18	\$20.74	\$20.74	10-20-63060	PUBLIC WORKS-	\$0.00	(\$52,130.13)

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Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
24215	12/12/18	TIRE REPAIR KITS	12/12/18	\$12.09	\$12.09	10-20-63060	PUBLIC WORKS-	\$0.00	(\$52,130.13)
24394	12/12/18	OIL FILTERS	12/12/18	\$180.03	\$180.03	10-20-63060	PUBLIC WORKS-	\$0.00	(\$52,130.13)
24403	12/12/18	BROOM	12/12/18	\$15.25	\$15.25	10-20-63060	PUBLIC WORKS-	\$0.00	(\$52,130.13)
9032	W.S.CONRAD CONSTRUCTION, BOX 100, TROUT CREEK	, ON, P0H 2L0							
1262	12/11/18	TC SNOW PLOWING	12/11/18	\$2,060.64	\$2,060.64	10-20-63420	WINTER CONTROL-	\$0.00	(\$44,624.84)
9079	PETTY CASH, , , ,								
XMAS 2018	12/12/18	HOLIDAY BONUS	12/12/18	\$800.00	\$800.00	10-20-61510	BENEFITS	\$0.00	(\$2,575.25)
9653	PURDON'S HEATING & ELECTRICAL INC, 487 MAIN ST, P.O. BOX 145, POWASSAN, ON, P0H 1Z0								
16774	12/11/18	GARAGE FURNACE REPAIRS	12/11/18	\$114.48	\$114.48	10-20-63060	PUBLIC WORKS-	\$0.00	(\$52,130.13)
9669	SERVICE ONE MUFFLERS, 400D KIRKPATRICK ST, NORTH BAY, ON, P1B 8G5								
50157	12/12/18	EXHAUST FLUID	12/12/18	\$164.72	\$164.72	10-20-63060	PUBLIC WORKS-	\$0.00	(\$52,130.13)
50334	12/11/18	WIPER BLADES	12/11/18	\$109.83	\$109.83	10-20-63560	2013 FREIGHTLINER	\$0.00	(\$21,656.45)
9712	CURRIE TRUCK CENTRE, BOX 20150, BARRIE, ON, L4M 6E9								
4400809S	12/11/18	TRUCK REPAIRS	12/11/18	\$4,261.40	\$4,261.40	10-20-63505	2014 FREIGHTLINER-	\$0.00	(\$15,596.13)
10089	HELYX, P.O. BOX 343, CALLANDER, ON, P0H1H0								
9696	12/11/18	WORK CLOTHING	12/11/18	\$1,812.86	\$1,812.86	10-20-63060	PUBLIC WORKS-	\$0.00	(\$52,130.13)
Total PUBLIC WORKS									
ENVIRONMENT									
8806	JIM MOORE PETROLEUM, 66 GIBSON STREET, P.O. BOX 508, NORTH BAY , ON, P1B 8J1								
511201	12/11/18	FUEL FOR GARBAGE TRUCK	12/11/18	\$225.69	\$225.69	10-25-64830	GARBAGE VEHICLE	\$0.00	(\$17,916.41)
511818	12/12/18	FUEL FOR GARBAGE TRUCK	12/12/18	\$172.74	\$172.74	10-25-64830	GARBAGE VEHICLE	\$0.00	(\$17,916.41)
8927	POWASSAN HOME HARDWARE & AUTO PARTS, P.O. BOX 148, POWASSAN , ON, P0H 1Z0								
24358	12/12/18	RECYCLING BOXES	12/12/18	\$146.41	\$146.41	10-25-64940	RECYCLING PROGRAM	\$0.00	(\$64,880.88)
9079	PETTY CASH, , , ,								
XMAS 2018	12/12/18	HOLIDAY BONUS	12/12/18	\$300.00	\$300.00	10-25-64910	LANDFILL SITE-	\$0.00	(\$32,227.99)
10230	SGS CANADA INC., 185 CONCESSION STREET, PO BOX 4300, LAKEFIELD, ON, K0L 2H0								
11202903	12/12/18	LANDFILL MONITORING	12/12/18	\$2,280.44	\$2,280.44	10-25-64965	LANDFILL SITE-	\$0.00	(\$64,291.99)
Total ENVIRONMENT									
WATER									
8910	CORIX WATER PRODUCTS EAST INC, 19900 84TH AVENUE, LANGLEY, BC, V2Y 3C2								
10816149781	12/11/18	WATER SUPPLIES	12/11/18	\$299.00	\$299.00	10-30-64530	WATER DISTRIBUTION-	\$0.00	(\$14,687.38)

12/12/2018 2:06pm

Municipality of Powassan
A/P Preliminary Cheque Run
(Council Approval Report)

Vendor InvoiceNumber Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
8929 103356	POWASSAN BUILDING CENTER, BOX 128, POWASSAN , ON, P0H 1Z0 12/11/18 FAIRVIEW WATER	12/11/18	\$31.55	\$31.55	10-30-64530	WATER DISTRIBUTION-	\$0.00	(\$14,687.38)
Total WATER								
BUILDING DEPARTMENT								
9079 XMAS 2018	PETTY CASH, , , , 12/12/18 HOLIDAY BONUS	12/12/18	\$100.00	\$100.00	10-45-62710	BUILDING INSPECTOR-	\$0.00	(\$4,208.91)
Total BUILDING DEPARTMENT								
PROTECTION TO PERSONS & PROPERTY								
8927 24142	POWASSAN HOME HARDWARE & AUTO PARTS, P.O. BOX 148, POWASSAN , ON, P0H 1Z0 12/12/18 WIRE ROPE	12/12/18	\$12.94	\$12.94	10-50-62580	BY-LAW ENFORCEMENT	\$0.00	(\$6,022.51)
Total PROTECTION TO PERSONS & PROPERTY								
RECREATION								
10150 DEC 1 2018	WENDY BUSSEY, 505 PEEVER LINE, RR3, POWASSAN, ON, P0H 1Z0 12/11/18 SANTA SKATE DRINKS	12/11/18	\$63.00	\$63.00	10-55-67920	RECREATION -	\$0.00	(\$2,978.90)
Total RECREATION								
HEALTH SERVICES								
8972 73-104-036 1	RUSSELL, CHRISTIE, LLP, 505 MEMORIAL AVENUE, BOX 158, ORILLIA , ON, L3V 6J3 12/12/18 MEDICAL CENTRE LEASE	12/12/18	\$61.36	\$61.36	10-60-65310	MEDICAL CENTRE-	\$0.00	(\$33,483.92)
Total HEALTH SERVICES								
TROUT CREEK COMMUNITY CENTRE								
8862 795733 786946	MOORE PROPANE LIMITED, 56 GIBSON ST, NORTH BAY , ON, P1B 8Z4 12/12/18 PROPANE 12/11/18 PROPANE	12/12/18 12/11/18	\$12.21 \$52.62	\$12.21 \$52.62	10-75-61800 10-75-61800	SUPPLIES SUPPLIES	\$0.00 \$0.00	(\$3,674.88) (\$3,674.88)
9079 XMAS 2018	PETTY CASH, , , , 12/12/18 HOLIDAY BONUS	12/12/18	\$200.00	\$200.00	10-75-61510	BENEFITS	\$0.00	(\$3,322.39)
9165 155175	BAY GRINDING INC, 69 COMMERCE CRESCENT, NORTH BAY, ON, P1B 8G4 12/12/18 SHARPEN BLADES	12/12/18	\$180.00	\$180.00	10-75-61820	MAINTENANCE	\$0.00	(\$22,314.98)

Municipality of Powassan
A/P Preliminary Cheque Run
(Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
9605	NEVCO INC.	12/11/18	P.O. BOX 8810, POSTAL STATION A FRONT STREET, TORONTO, ON, M5W 1P8	12/11/18	\$1,394.11	\$1,394.11	10-75-61820	MAINTENANCE	\$0.00	(\$22,314.98)
21074			SCORE BOARD REPAIRS			\$1,394.11				
						\$1,394.11				
						\$1,838.94				
Total TROUT CREEK COMMUNITY CENTRE										
SPORTSPLEX										
8787	HEARTZAP SERVICES INC.,	12/12/18	751 MAIN ST EAST, NORTH BAY, ON, P1B 1C2	12/12/18	\$312.40	\$312.40	10-80-61940	EQUIPMENT-REPAIRS &	\$0.00	(\$3,712.09)
50925			REPLACEMENT BATTERIES.			\$312.40				
8862	MOORE PROPANE LIMITED,	12/11/18	56 GIBSON ST, NORTH BAY , ON, P1B 8Z4	12/11/18	\$53.55	\$53.55	10-80-61930	ZAMBONI-REPAIRS &	\$0.00	(\$14,270.13)
786945			PROPANE REFILL			\$53.55				
8927	POWASSAN HOME HARDWARE & AUTO PARTS,	12/12/18	P.O. BOX 148, POWASSAN , ON, P0H 1Z0	12/12/18	\$33.57	\$33.57	10-80-61555	OFFICE EXPENSES	\$0.00	(\$4,999.01)
24429			FLASH DRIVES			\$33.57				
24478			OVEN CLEANER			\$56.12	10-80-61940	EQUIPMENT-REPAIRS &	\$0.00	(\$3,712.09)
24171			P TRAP			\$26.99	10-80-61950	BUILDING REPAIRS &	\$0.00	(\$108,154.96)
24310			MASONRY DRILL BITS			\$18.27	10-80-61950	BUILDING REPAIRS &	\$0.00	(\$108,154.96)
24214			BROOM			\$25.92	10-80-61960	BUILDING SUPPLIES	\$0.00	(\$5,918.78)
9079	PETTY CASH,...					\$160.87				
XMAS 2018		12/12/18	HOLIDAY BONUS	12/12/18	\$600.00	\$600.00	10-80-61510	BENEFITS	\$0.00	(\$4,684.20)
9165	BAY GRINDING INC,	12/12/18	69 COMMERCE CRESCENT, NORTH BAY, ON, P1B 8G4	12/12/18	\$152.64	\$152.64	10-80-61930	ZAMBONI-REPAIRS &	\$0.00	(\$14,270.13)
155174			SHARPEN BLADES			\$152.64				
9176	ORKIN CANADA,	12/12/18	5840 FALBOURNE ST, MISSISSAUGA, ON, L5R 4B5	12/12/18	\$147.55	\$147.55	10-80-61950	BUILDING REPAIRS &	\$0.00	(\$108,154.96)
8978162			PEST/ODOUR CONTROL			\$147.55				
9653	PURDON'S HEATING & ELECTRICAL INC,	12/11/18	487 MAIN ST, P.O. BOX 145, POWASSAN, ON, P0H 1Z0	12/11/18	\$284.87	\$284.87	10-80-61950	BUILDING REPAIRS &	\$0.00	(\$108,154.96)
16693			URNAL REPAIRS			\$941.58	10-80-61950	BUILDING REPAIRS &	\$0.00	(\$108,154.96)
16719			TOILET REPAIRS AND URNAL			\$119.93	10-80-61950	BUILDING REPAIRS &	\$0.00	(\$108,154.96)
16725			URNAL REPAIRS			\$119.93				
9677	MAPLE HILL CONSTRUCTION,	12/11/18	1717 MAPLEHILL RD, POWASSAN, ON, P0H 1Z0	12/11/18	\$166.89	\$166.89	10-80-61950	BUILDING REPAIRS &	\$0.00	(\$108,154.96)
20181205			INSULATE ATTIC ADDITION			\$166.89				
10284	HIGHLANDER BREWING COMPANY,	12/11/18	309 B HIGHWAY 124, SOUTH RIVER, ON,	12/11/18	\$341.18	\$341.18	10-80-61982	SPORTSPLEX BAR	\$0.00	(\$12,136.30)
181610			BEER			\$341.18				
						\$3,281.46				
Total SPORTSPLEX										
Total Bills To Pay:										\$42,135.55

Recreation Schedule, RECYCLING SCHEDULE, Powassan Community Events, Powassan Events

Dec 2018 (Eastern Time - New York)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
25	26	27	28	29	30	1
12pm - Public Skating 2pm - Public Skating 4pm - Public Skating 6pm - Public Skating 8pm - Public Skating	3 ● TROUT CREEK 7pm - Swearing-In	4 7pm - Council	5 6pm - Beer fest Committee 7pm - RECREATION	6 6pm - Family Peer Support	7 14 ● POWASSAN RECYCLING	8 15 Trivie Night
9 12pm - Public Skating 2pm - Public Skating 4pm - Public Skating 6pm - Public Skating	10 ● SOUTH HIMS WORTH	11 12pm - Staff Christmas 6pm - PUBLIC WORKS 7pm - Council @ 466 Main	12 7pm - TCGCB @ TCGC	13 20	14 21	15 22
16 12pm - Public Skating 2pm - Public Skating 4pm - Public Skating 6pm - Public Skating	17 ● TROUT CREEK	18 Office Closed Christmas Day no garbage collection	19 28	20 12pm - Public Skating	21 28 ● POWASSAN RECYCLING tues. garbage collected 12pm - Public Skating	22 29 12pm - Public Skating
23 12pm - Public Skating 2pm - Public Skating 4pm - Public Skating 6pm - Public Skating	24 Christmas Eve ● SOUTH HIMS WORTH	25 New Year's Day no garbage collection Office Closed	26 12pm - Public Skating	27 3 12pm - Public Skating	28 4 tues. garbage collected 12pm - Public Skating	29 5
30 12pm - Public Skating 2pm - Public Skating 4pm - Public Skating 6pm - Public Skating	31 ● TROUT CREEK					